



## Office of the City Attorney

Date: \_\_\_\_\_

**MAYOR**

Oscar Leeser

**CITY COUNCIL**

**District 1**

Peter Svarzbein

**District 2**

Alexsandra Anello

**District 3**

Cassandra Hernandez

**District 4**

Joe Molinar

**District 5**

Isabel Salcido

**District 6**

Claudia L. Rodriguez

**District 7**

Henry Rivera

**District 8**

Cissy Lizarraga

**CITY MANAGER**

Tommy Gonzalez

**SUBJECT: CITIZEN'S COMPLAINT**

The attached forms must be completed, signed, sworn to and returned to this office before your complaint can be evaluated. Include a sworn statement from each witness, if any.

In order to avoid the expense of a notary public, you may make arrangements with this office to bring the forms in personally and have signatures notarized free of charge.

Return the completed forms with a copy of the police report to this office. Copies of police reports may be obtained at the El Paso Police Department, Identification and Records Division, 911 N. Raynor. For additional information, you may contact them at (915) 212-4000.

We will then prepare a new formal complaint for your signature before setting a court date. If you have any questions, please call us at (915) 212-0033.

Sincerely,

City Prosecutor's Office

cw

**Karla M. Nieman – City Attorney**

P.O. Box 1890/ El Paso, Texas 79950-1890 /915-212-0033 /Facsimile: 915-212-0034/ [www.elpasotexas.gov](http://www.elpasotexas.gov)



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