



# CAPITAL IMPROVEMENT DEPARTMENT

## MEMORANDUM

### MAYOR

Oscar Leeser

### CITY COUNCIL

#### District 1

Brian Kennedy

#### District 2

Alexsandra Anello

#### District 3

Cassandra Hernandez

#### District 4

Joe Molinar

#### District 5

Isabel Salcido

#### District 6

Art Fierro

#### District 7

Henry Rivera

#### District 8

Chris Canales

### INTERIM

### CITY MANAGER

Cary Westin

Date: May 14, 2024  
 To: Offerors - Solicitation #2024-0422R On-Call Construction Management  
 From: Elsa Rodriguez, Contracts Manager  
 Subject: Response to questions

- 1. Is the material testing part of the scope of services? Is that a coordination or is that something that will be taken care of by the city?**

*It's the coordination. The city will have part of the services of our material testing laboratory. The city covers that under separate contract and independent lab.*

- 2. Is there a reason why the PMP is a requirement for this?**

*This on-call is not only the construction management, but we will sometimes require PMP as part of the team because there may be a project including inspection services.*

- 3. Can we use a PE in lieu of the PMP?**

*Yes, a licensed engineer (PE) can be an alternate.*

- 4. Is the City going to choose only one firm? Or is there going to be multiple firms?**

*Multiple firms will be selected for this on-call. We anticipate 5 consultants.*

- 5. Can we use projects that have been substantially complete? Like in the past ten years?**

*Yes.*

- 6. Is the proposal to be filled in only by the selected consultants?**

*Yes, a proposal will only be required once the selected consultants have been notified of the final selection.*

- 7. How many firms does the City anticipate selecting or has selected in the past on this RFQ?**

*The city anticipates to award this solicitation to 5 firms, similar to the number of selected firms in the past.*

**Yvette Hernandez, P.E., – City Engineer**

City 2 | 218 N. Campbell, 2<sup>nd</sup> Floor | El Paso, Texas 79901 | (915) 212-0065





## CAPITAL IMPROVEMENT DEPARTMENT

### MAYOR

Oscar Leeser

#### 8. Can a licensed engineer be an alternate to the PMP from PMI?

*Yes, a licensed engineer (PE) can be an alternate.*

### CITY COUNCIL

#### District 1

Brian Kennedy

#### District 2

Alexsandra Anello

#### District 3

Cassandra Hernandez

#### District 4

Joe Molinar

#### District 5

Isabel Salcido

#### District 6

Art Fierro

#### District 7

Henry Rivera

#### District 8

Chris Canales

9. Section III, Bullet-point 3 calls for a minimum qualification of, “The project manager for these services shall have a minimum of 7 years’ experience in the management and administration of facility engineering, design and construction and shall be certified by the Project Management Institute as a Project or Program Management Professional.” During the Pre-Bid Conference the question was raised if the City of El Paso CID would consider a Professional Engineer in lieu of Project or Program Management Professional designation and the City Representative seemed to be agreeable with this substitution. We would like to know if the second bullet-point could also be substituted, this bullet-point calls for, “The proposed construction manager shall possess a current Certified Construction Manager credential from the Construction Management Association of America (CMAA) and/or Certified Professional Constructor from the American Institute of Constructors, and a minimum of five (5) years of construction management experience for both vertical and horizontal construction with at least one (1) project having a minimum of \$2,000,000.00 construction budget,” could this requirement be met by a Construction Manager having a Bachelor of Science Degree in Construction Management from an accredited University?

*Yes. The minimum experience for each labor classification shall be as listed in Exhibit B.*

**Also, would a member firm of the CMAA fulfill this requirement?**

*Yes.*

### INTERIM

### CITY MANAGER

Cary Westin

#### 10. Do letters of Recommendation count as page count?

*Yes, the only exception to the page count is resumes, cover letter, table of contents and dividing tab inserts. The Project Reference Forms will count as recommendations and are submitted separately.*

#### 11. Is any preference given for El Paso Tier 1 or Tier 2 local firms?

*Tier 1 firms are preferred.*

Yvette Hernandez, P.E., – City Engineer

City 2 | 218 N. Campbell, 2<sup>nd</sup> Floor | El Paso, Texas 79901 | (915) 212-0065





## CAPITAL IMPROVEMENT DEPARTMENT

### MAYOR

Oscar Leeser

12. The minimum qualifications show a minimum of seven (7) years of experience for the PMP; however, the Attached Fee Schedule shows 10+ years and 5+ years of experience. Please clarify.

### CITY COUNCIL

#### District 1

Brian Kennedy

13. Section V states, "Please submit the SOQ electronically via email, One Drive or other file sharing platform at the time and date listed in the schedule on the following page." No time is listed, please clarify.

#### District 2

Alexsandra Anello

*The years of experience shall be based on Attachment B – Fee Schedule.*

#### District 3

Cassandra Hernandez

*The time and date listed in the following page is section VI – Selection process and Schedule. PRFs and SOQs are due May 20, 2024. OneDrive links or attachments shall be submitted to [aeselection@elpasotexas.gov](mailto:aeselection@elpasotexas.gov).*

#### District 4

Joe Molinar

14. Can any of the Key positions be filled by the same person simultaneously? For example, can the Project Manager also be the scheduler and QA/QC? Can the cost estimator also be a Construction Inspector, etc.?

#### District 5

Isabel Salcido

*It is preferred that each position is filled by different persons.*

#### District 6

Art Fierro

#### District 7

Henry Rivera

15. Does the City of El Paso have a Project Management Platform they prefer to use for these projects, or will the platform be provided by the Construction Management Firm? If not provided by COEP will this be a reimbursable item, or should the cost be included in the proposed fee schedule?

#### District 8

Chris Canales

*This will be a reimbursable item.*

### INTERIM

### CITY MANAGER

Cary Westin

16. In our experience the CCM certification is better geared towards the construction industry as the PMP credential applies toward many industries such as technology, aerospace, energy, government, healthcare, etc. Will the city accept the CCM certification at least in equal value to the PMP certification?

*Yes, a licensed engineer (PE) can be an alternate.*

17. Will a licensed professional (Registered Architect, Professional Engineer) be accepted in lieu of a PMP?

*Yes, a licensed engineer (PE) can be an alternate.*

Yvette Hernandez, P.E., – City Engineer

City 2 | 218 N. Campbell, 2<sup>nd</sup> Floor | El Paso, Texas 79901 | (915) 212-0065

