



CAPITAL IMPROVEMENT DEPARTMENT

MEMORANDUM

MAYOR
Renard U. Johnson

Date: February 20, 2025
To: Offerors - Solicitation #2025-0328R CE Services for the EPIA Terminal Ramp Pavement Reconstruction
From: Elsa Rodriguez, Contracts Manager
Subject: Response to questions

CITY COUNCIL

District 1
Alejandra Chávez

District 2
Dr. Josh Acevedo

District 3
Deanna M. Rocha

District 4
Cynthia Boyar Trejo

District 5
Ivan Niño

District 6
Art Fierro

District 7
Lily Limón

District 8
Chris Canales

CITY MANAGER
Dionne Mack

- 1. Please share any available or reference utility information within the terminal ramp areas.**

Necessary documents or plans will be provided to the selected consultant.

- 2. Is the provided design project schedule a fixed duration, or are the durations flexible?**

The provided design project schedule serves as a guideline for our anticipated timelines. We are open to discussing the schedule with the selected consultant and will consider their feedback regarding the deadlines. However, we expect the project to be completed in close alignment with the proposed deadlines and that the selected consultant will adhere to the agreed-upon schedule.

- 3. Under the minimum qualifications it lists the PM to list project experience within the past 5 years, and in the evaluation criteria it lists project experience within the last 3 years. Are the project descriptions to be submitted to be completed within the previous 3 years or 5 years?**

The firm and project manager should have a minimum experience of five (5) years, however we will evaluate the projects of similar scope completed within the last three (3) years.

- 4. Under the evaluation criteria it lists the offeror to provide initial and final budget for each project, and in the submittal requirements it lists to not provide a cost proposal. Please clarify what costs are to be provided if any.**

The initial and final budget is being requested for the projects that the firm will be submitting as experience under the second criterion. A cost proposal for this RFQ must not be submitted with your response.

Yvette Hernandez, P.E., – City Engineer

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5. **Are the included project reference forms to only reflect the Prime consultant project experience, or should it include subconsultants projects too?**

Please include from the prime consultant only.

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6. **Please share a sample agreement for the City of El Paso.**

Sample agreement must be requested through an open records request on the City of El Paso website.

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7. **Regarding utility replacements, will the requirement to be replace the utility back to the main pipeline, or electrical panel? Or are the replacements limited to the disturbance areas?**

The intent is to stay within footprint of the project but at recommendation from the consultant, we are open to discuss further extending if needed.

District 4

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District 5

Ivan Niño

District 6

Art Fierro

8. **•Can a site visit to the airport be scheduled with interested firms?**

Any necessary site visits will be scheduled with the selected firm.

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