

# City of El Paso – Agenda Management System – Legistar Overview

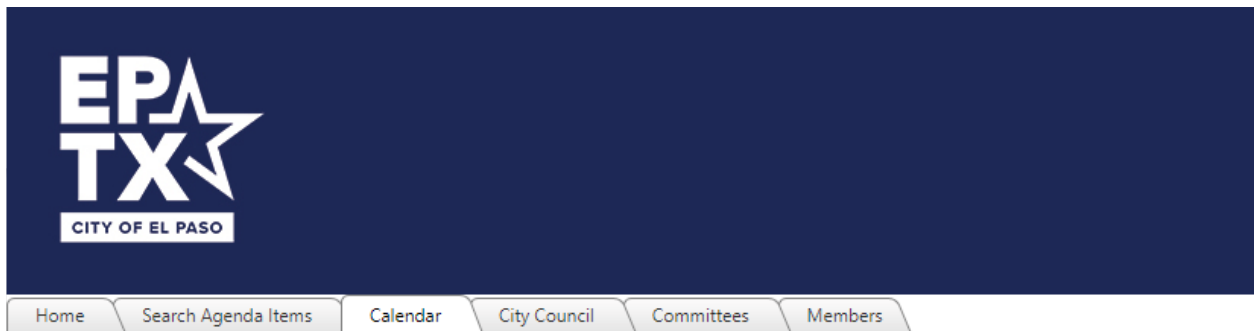
NOTICE: The City Council agenda has a new look! The City Clerk’s Office has implemented agenda software by Legistar. You will be directed to the new website when selecting City Council agendas to view. Please note the website will have a new format however the information available remains the same.

## Getting Started

New Link to Legistar – To Access Agendas

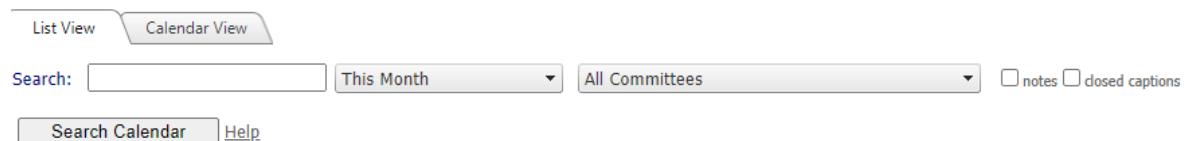
<https://elpasotexas.legistar.com/Calendar.aspx>

1. The row of tabs at the top of the Legislative Portal allows you to navigate through the different screens available in the Portal. The following figure shows the banner and tabs at the top of the screen:



2. Calendar Tab – Shows all upcoming and previous meeting information. Be default, you’ll be in List View, but you can click Calendar View to change the layout.

You can also do a general search from this page with a variety of options available.













3. You will see a list of upcoming and previous meetings in the List View.

Click **Meeting Details** to review the entire Agenda.

Click **Agenda** to download a copy of the agenda.

Click **Agenda Packet** to download a copy of the agenda packet with all the backup documentation.

Click  icon to add meeting to your Outlook calendar.

4 records										
Group	Export									
Name	Meeting Date		Meeting Time	Meeting Location	Meeting Details	Agenda	Agenda Packet	Minutes	Video	eComment
<a href="#">City Council</a>	12/15/2020		9:00 AM	COUNCIL CHAMBERS, CITY HALL	<a href="#">Meeting details</a>	Not available	Not available	Not available	Not available	Not available
<a href="#">City Council Work Session</a>	12/14/2020		9:05 AM		<a href="#">Meeting details</a>	Not available	Not available	Not available	Not available	Not available
<a href="#">City Council</a>	12/8/2020		9:00 AM	<i>Teleconference phone number 1-915-213-4096 Toll free number: 1-833-664-9267 Conference ID: 467-869-717#</i>	<a href="#">Meeting details</a>	 <a href="#">Agenda</a>	 <a href="#">Agenda Packet</a>	Not available	Not available	Not available
<a href="#">City Council Work Session</a>	12/7/2020		9:05 AM		<a href="#">Meeting details</a>	 <a href="#">Agenda</a>	 <a href="#">Agenda Packet</a>	Not available	Not available	Not available

4. Meeting Details – Click this link to see all the agenda items.

**What's New? File #**

Meeting Items (21)					
21 records	Group	Export	Show: Legislation only		
File #	Ver.	Agenda #	Name	Type	Title
<a href="#">19-856</a>	2	1.		Minutes	Approval of Minutes of the Regular City Council Meeting of November 18, 2020, and the Work Session of November 23, 2020.
<a href="#">19-866</a>	1	3.		Resolution	That the City Council approves a construction Change Order to the Jordan Foster Construction, LLC. ("Contractor") in the amount of \$149,691.92 for the installation of improvements to Federal Aviation Administration (FAA) Taxiway A-1.
<a href="#">19-732</a>	3	4.		Resolution	That the City Manager be authorized to sign a First Amendment to the Agreement between the City of El Paso and the City of El Paso Corporation organized and existing under the laws of the State of Texas (the "Consultant"), for Professional Services for a Project to Amend the City of El Paso's Comprehensive Plan. Pursuant to its original Agreement the parties desire to amend the Agreement to increase the contract amount from \$540,568.00 to \$639,185.00; and That the City Manager be authorized to execute any and all documents necessary for the execution of the Agreement.
<a href="#">19-849</a>	1	5.		Resolution	A Resolution that Schedule C, attached to the FY 2021 Budget Resolution, be amended to increase the amount of \$10 for dismissal of certain City Code Violations regarding animals to \$20.
<a href="#">19-861</a>	1	6.		Resolution	That the City Manager, Fire Chief or designee, be authorized to sign the City of El Paso, as well as all agreements, amendments, and other documents necessary for the City of El Paso, and Downstream Practitioners, Billing Parties, and other entities, necessary for the City of El Paso, from January 1, 2021 through December 31, 2025.
<a href="#">19-851</a>	1	7.		Resolution	A Resolution approving a Detailed Site Development Plan for a portion of the City of El Paso, El Paso County, Texas, pursuant to Section 20.04.1 of the City of El Paso Comprehensive Plan. Subject Property: 588 South Yarbrough Applied.
<a href="#">19-860</a>	1	8.		Resolution	A Resolution that the City Manager be authorized to sign an Agreement between the City of El Paso and the City of El Paso Corporation organized and existing under the laws of the State of Texas (the "Consultant"), for Professional Services for a Project to Amend the City of El Paso's Comprehensive Plan. Pursuant to its original Agreement the parties desire to amend the Agreement to increase the contract amount from \$540,568.00 to \$639,185.00; and That the City Manager be authorized to execute any and all documents necessary for the execution of the Agreement.
<a href="#">19-847</a>	1	9.		Resolution	That the Mayor be authorized to sign a Second Amendment to the Agreement between the City of El Paso and the City of El Paso Corporation organized and existing under the laws of the State of Texas (the "Consultant"), for Professional Services for a Project to Amend the City of El Paso's Comprehensive Plan. Pursuant to its original Agreement the parties desire to amend the Agreement to increase the contract amount from \$540,568.00 to \$639,185.00; and That the Mayor be authorized to execute any and all documents necessary for the execution of the Agreement.
<a href="#">19-868</a>	2	10.		Appointment	Johnny Escalante to the Greater El Paso Civic, Convention And Tourism Authority.
<a href="#">19-850</a>	1	11.		Tax Refund Applications	That the tax refunds listed on the attachment posted with this agenda item be approved by the legislative body of refunds of tax overpayments greater than \$100.

Note that each Agenda item now has a Unique File #. This unique number will be an easy way to reference the item should it need to in other meetings. Click on the File # to get more information and find attachments.

5. Members Tab – Click to see list of Council Members and contact information.

Person Name ▲		E-mail
<a href="#">Alexandra Anello</a>		<a href="mailto:District2@elpasotexas.gov">District2@elpasotexas.gov</a>
<a href="#">Cassandra Hernandez</a>		<a href="mailto:District3@elpasotexas.gov">District3@elpasotexas.gov</a>
<a href="#">Cissy Lizarraga</a>		<a href="mailto:District8@elpasotexas.gov">District8@elpasotexas.gov</a>
<a href="#">Claudia Rodriguez</a>		<a href="mailto:District6@elpasotexas.gov">District6@elpasotexas.gov</a>
<a href="#">Dee Margo</a>		<a href="mailto:Mayor@elpasotexas.gov">Mayor@elpasotexas.gov</a>
<a href="#">Henry Rivera</a>		<a href="mailto:District7@elpasotexas.gov">District7@elpasotexas.gov</a>
<a href="#">Isabel Salcido</a>		<a href="mailto:District5@elpasotexas.gov">District5@elpasotexas.gov</a>
<a href="#">Peter Svarzbein</a>		<a href="mailto:district1@elpasotexas.gov">district1@elpasotexas.gov</a>
<a href="#">Sam Morgan</a>		<a href="mailto:District4@elpasotexas.gov">District4@elpasotexas.gov</a>