

PY 2022-2023 | 48th YEAR TENTATIVE SCHEDULE

BY THE CITY OF EL PASO’S DEPARTMENT OF COMMUNITY AND HUMAN DEVELOPMENT

FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), EMERGENCY SOLUTIONS GRANT (ESG), HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) GRANT, AND HOME INVESTMENT PARTNERSHIPS PROGRAM

The City of El Paso’s Department of Community and Human Development (DCHD) projects that the City will receive approximately \$10.2 million in federal grant funding for the upcoming 2022-2023 program year beginning September 1, 2022. The projected allocation is composed of the following four entitlement grants that are administered by the US Department of Housing and Urban Development (HUD): the Community Development Block Grant (CDBG), HOME Investment Partnerships Program, Emergency Solutions Grant (ESG), and the Housing Opportunities for Persons with AIDS (HOPWA).

Below are the tentative schedules for the following DCHD programs – CDBG Services, ESG, HOPWA and CDBG Public Facilities. Note that these schedules are tentative and subject to change due to various stakeholder needs. DCHD suggests contacting the appropriate staff member to confirm planning dates.

ACRONYMS, LOCATIONS + CONTACT INFORMATION
ACRONYMS
AAP – Annual Action Plan
CDBG – Community Development Block Grant
CRF – Citizen Request Form
ESG – Emergency Solutions Grant
LOI – Letter of Intent
SC – Steering Committee
TARP – Technical Advisory Review Panel
LOCATIONS
City Council meetings are currently being held virtually due to the COVID-19 pandemic. You can access and watch City Council meetings through the following link: https://www.elpasotexas.gov/videos
All DCHD meetings are currently being held virtually due to the COVID-19 pandemic. DCHD staff is primarily scheduling virtual meetings through the communication platform Microsoft Teams. Please contact DCHD Services or DCHD Facilities on assistance or more information on how to access our virtual meetings.
CONTACT INFORMATION
DCHD Facilities – Adriana Villalobos Email group: cdbgfacilities@elpasotexas.gov ; individual emails for staff are provided below

DCHD Services – Adriana Villalobos, Laurette Baylon, Paulina Rubio, Yvonne Contreras Email group: DCHDServices@elpasotexas.gov, individual emails for staff are provided below
DCHD Website - https://www.elpasotexas.gov/community-and-human-development/community-development-block-grant
Adriana Villalobos – villalobosap@elpasotexas.gov (915) 212-1683
Laurette Baylon – baylonl1@elpasotexas.gov (915) 212-1621
Paulina Rubio – rubiopl@elpasotexas.gov (915) 212-1653
Yvonne Contreras – contrerasy@elpasotexas.gov (915) 212-1652
Sarah Ortiz – ortizsa@elpasotexas.gov (915) 212-1656

CDBG SERVICES, HOPWA + ESG TENTATIVE SCHEDULE				
<i>Description</i>	<i>Date</i>	<i>Time</i>	<i>Location*</i>	<i>Contact Person</i>
LOI Release Date	Wednesday, July 21, 2021	8:00 am	Retrieve online at DCHD website	DCHD Services
LOI Due Date	Wednesday, August 11, 2021	5:00 pm	Submit by email	DCHD Services
Application Release Date	Tuesday, August 31, 2021	8:00 am	Retrieve online at DCHD website	DCHD Services
Training Workshop – CDBG	Wednesday, September 8, 2021	9:00 am – 12:00 pm or 2:00 pm – 5:00 pm	Microsoft Teams	DCHD Services
Training Workshop – HOPWA	Thursday, September 9, 2021	9:00 am – 12:00 pm	Microsoft Teams	Yvonne Contreras
Full Application Due Date	Friday, October 15, 2021	5:00 pm	Submit by email	DCHD Services
TARP Training – CDBG	Tuesday, November 9, 2021	9:00 am – 12:00 pm or 2:00 pm – 5:00 pm	Microsoft Teams	DCHD Services
TARP Training – HOPWA	Wednesday, November 10, 2021	2:00 am – 5:00 pm or 2:00 pm – 5:00 pm	Microsoft Teams	Yvonne Contreras
TARP Training – Additional Sessions (if needed)	Tuesday, November 16, 2021	2:00 am – 5:00 pm or 2:00 pm – 5:00 pm	Microsoft Teams	DHCD Services
Preliminary Scores due by TARP	Friday, January 14, 2022	By 5:00 pm	Submit by email	DCHD Services

Notify Agencies of Advancement to Oral Presentations	Friday, January 21, 2022	By 5:00 pm	Notify by email	DCHD Services
Oral Presentations – CDBG + ESG	Monday, January 31, 2022 – Friday, February 4, 2022	TBD	Microsoft Teams	DCHD Services
Notify Agencies of Funding Recommendation	Friday, February 25, 2022	By 5:00 pm	Notify by email	DCHD Services
SC Meeting to Present Funding Recommendation for CDBG Services, ESG + HOPWA	Thursday, March 3, 2022 and/or Tuesday, March 8, 2022	5:30 pm	Microsoft Teams	DCHD Services
City Council Presentation of Draft AAP	Tuesday, May 3, 2022	9:00 am	https://www.elpasotexas.gov/videos	DCHD Services
30 Day Public Comment Period	Wednesday, May 4, 2022 – Friday, June 3, 2022	By 5:00pm	Submit by email or in person	DCHD Services
City Council Presentation of Final AAP	Tuesday, June 21, 2022	9:00 am	https://www.elpasotexas.gov/videos	DCHD Services

CDBG PUBLIC FACILITIES – SMALL-SCALE TENTATIVE SCHEDULE				
<i>Description</i>	<i>Date</i>	<i>Time</i>	<i>Location*</i>	<i>Contact Person</i>
CRF + Application Release Date	Wednesday, July 21, 2021	8:00 am	Retrieve online at DCHD website	DCHD Facilities
Idea Workshop – District #2	Wednesday, August 4, 2021 – Wednesday, August 25, 2021	TBD	TBD	DCHD Facilities
Idea Workshop – District #4	Wednesday, August 4, 2021 – Wednesday, August 25, 2021	TBD	TBD	DCHD Facilities
Training Workshop	Wednesday, July 28, 2021	9:00 am – 11:00 am or 2:00 pm – 4:00 pm	Microsoft Teams	DCHD Facilities
Training Workshop – Additional Sessions (if needed)	Thursday, July 29, 2021	9:00 am – 11:00 am or 2:00 pm – 4:00 pm	Microsoft Teams	DCHD Facilities
CRF Due Date	Friday, September 3, 2021	By 5:00 pm	Submit by email, website or in person	DCHD Facilities
Design Lab – District #2	Monday, September 27, 2021 – Friday, October 22, 2021	TBD	TBD	DCHD Facilities
Design Lab – District #4	Monday, September 27, 2021 – Friday, October 22, 2021	TBD	TBD	DCHD Facilities

Send Feasible CRFs to User Department/Agency	Friday, November 12, 2021	By 5:00 pm	Notify by email	DCHD Facilities
Full Application Due Date	Friday, January 7, 2022	By 5:00 pm	Submit by email	DCHD Facilities
Send Applications to TARP + SC for Review	Monday, January 31, 2022	By 12:00 pm	Send by email	DCHD Facilities
Application Discussion with TARP	Tuesday, February 22, 2022	10:00 am – 12:00 pm	Microsoft Teams	DCHD Facilities
Oral Presentation by Applicants to SC	Thursday, February 24, 2022	5:30 pm	Microsoft Teams	DCHD Facilities
Notify Agencies of Funding Recommendation	Friday, March 4, 2022	By 5:00 pm	Notify by email	DCHD Facilities
SC Meeting to Present Funding Recommendation for CDBG Public Facilities	Tuesday, March 8, 2022 and/or Thursday, March 10, 2022	5:30 pm	Microsoft Teams	DCHD Facilities
City Council Presentation of Draft AAP	Tuesday, May 3, 2022	9:00 am	https://www.elpasotexas.gov/videos	DCHD Facilities
30 Day Public Comment Period	Wednesday, May 4, 2022 – Friday, June 3, 2022	By 5:00pm	Submit by email or in person	DCHD Facilities
City Council Presentation of Final AAP	Tuesday, June 21, 2022	9:00 am	https://www.elpasotexas.gov/videos	DCHD Facilities

CDBG PUBLIC FACILITIES – LARGE-SCALE TENTATIVE SCHEDULE				
<i>Description</i>	<i>Date</i>	<i>Time</i>	<i>Location*</i>	<i>Contact Person</i>
Project Concept Form + Application Release Date	Wednesday, July 21, 2021	8:00 am	Retrieve online at DCHD website	DCHD Facilities
Training Workshop	Wednesday, July 28, 2021	9:00 am – 11:00 am or 2:00 pm – 4:00 pm	Microsoft Teams	DCHD Facilities
Training Workshop – Additional Sessions (if needed)	Thursday, July 29, 2021	9:00 am – 11:00 am or 2:00 pm – 4:00 pm	Microsoft Teams	DCHD Facilities
Project Concept Form Due Date	Friday, August 20, 2021	By 5:00 pm	Microsoft Teams	DCHD Facilities
Notify Agencies of Eligible + Feasible Projects	Friday, September 3, 2021	By 5:00pm	Notify by email	DCHD Facilities
Feedback Phase	Saturday, September 4, 2021 – Thursday, November 4, 2021	TBD	TBD	DCHD Facilities
Full Application Due Date	Friday, November 5, 2021	By 5:00 pm	Submit by email	DCHD Facilities
Send Applications to TARP + SC for Review	Monday, December 13, 2021	By 12:00 pm	Send by email	DCHD Facilities
Application Discussion with TARP	Monday, January 24, 2022	10:00 am – 12:00 pm	Microsoft Teams	DCHD Facilities
Oral Presentation by Applicants to SC	Thursday, January 27, 2022	5:30 pm	Microsoft Teams	DCHD Facilities

Notify Agencies of Funding Recommendation	Friday, March 4, 2022	By 5:00 pm	Notify by email	DCHD Facilities
SC Meeting to Present Funding Recommendation for CDBG Public Facilities	Tuesday, March 8, 2022 and/or Thursday, March 10, 2022	5:30 pm	Microsoft Teams	DCHD Facilities
City Council Presentation of Draft AAP	Tuesday, May 3, 2022	9:00 am	https://www.elpasotexas.gov/videos	DCHD Facilities
30 Day Public Comment Period	Wednesday, May 4, 2022 – Friday, June 3, 2022	By 5:00pm	Submit by email, in person, phone or website	DCHD Facilities
City Council Presentation of Final AAP	Tuesday, June 21, 2022	9:00 am	https://www.elpasotexas.gov/videos	DCHD Services

*Meeting location(s) are subject to change depending on the circumstances pertaining to the ongoing COVID-19 pandemic. Applicants should contact DCHD staff prior to any trainings, application deadlines or other significant dates for confirmation on dates and location.