

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of El Paso, Department of Community + Human Development (DCHD) is wholly committed to ensuring equity, resilience and sustainability for the most vulnerable El Pasoans by giving voice to the underrepresented, supporting a strong system of human services, and investing in El Paso homes, families and neighborhoods. All projects within this 2022-2023 Annual Action Plan (AAP) will achieve resilient community outcomes by serving the most vulnerable populations in El Paso, with an overarching goal of:

- Advancing equity,
- Building sustainability, and
- Reducing poverty.

Implementation of this plan will provide support for the most vulnerable El Pasoans including:

- Persons and families experiencing homelessness or at-risk of homelessness
- Low income children and youth
- Persons with disabilities
- Seniors
- Victims of domestic violence
- Low to moderate income households in need of affordable housing options

The City realizes that the HUD Entitlement Grants are not sufficient to address all community needs, nor are they intended to. For that reason, this plan is focused on best leveraging funding sources to provide the greatest impact for, and benefit to, low and moderate income El Pasoans as we transition from response to recovery in the third year of the COVID-19 pandemic.

DCHD hosted numerous conversations, public meetings, and public hearings to select the projects identified in this AAP. The 2020-2025 Consolidated Plan, and thereby this AAP, is also informed by the City of El Paso's Strategic Plan, the El Paso Regional Housing Plan, Resilient El Paso (the City's resilience strategy), and a Financial Empowerment Blueprint.

The 2022-2023 Annual Action Plan is the third of what will be five annual plans under the 2020-2025 Consolidated Plan. Funding of specific projects under the following grant resources are identified in this Plan:

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships Program (HOME)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Emergency Solutions Grant (ESG)

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

El Pasoans have faced a multitude of challenges as a result of the COVID-19 pandemic, but in many cases those challenges are not new. Rather, many of those challenges have simply been exposed and/or exacerbated.

Nearly 1 in 5 El Pasoans live in poverty, and many more, who may not meet that definition, still struggle to provide their households with stable housing and other opportunities and benefits that higher-income households enjoy (United States Census Bureau, ACS 2020 5-Year Estimates, Table S1701). It is primarily this population that the City seeks to assist in achieving housing stability, family resilience, and overall increased opportunity and quality of life. This population tends to experience more housing cost burden, less financial capacity, are more likely to live in aging housing requiring repair and/or rehabilitation, and have less than equitable access to educational services, healthcare, childcare, and employment.

25% of El Paso households are housing cost burdened, meaning they spend more than 30% of their household income on housing costs (i.e. rent, mortgage, utilities, insurance). Of particular concern is the prevalence of severe housing cost burden for households at or below 30% AMI. 52% of these extremely low income households expend more than half of their income on housing costs. These individuals and families are likely forced to make difficult choices to meet their basic needs for food, shelter and warmth.

Homelessness in El Paso is currently at a manageable level, but may increase as a result of a growing housing affordability gap for households who can afford a rental or mortgage payment of no more than \$600/month. Rents in El Paso have increased drastically over the last 18 months and rental assistance that was made possible through Federal COVID response and recovery funding will be fully expended in the next few months. This portends a possible spike in homelessness and requires strategic deployment of these limited HUD Entitlement dollars to assist individuals and families experiencing homelessness and preventing those at-risk of homelessness from losing their homes.

El Paso is also challenged with an aging housing stock in need of repair and rehabilitation. More than half of all housing units in El Paso were built before 1980 and are more likely in need of major repairs and lead paint abatement. However, these older units tend to be more affordable for lower income households who are more likely to require assistance in order to afford needed repairs. Lower income El Pasoans also present financial capacity issues in terms of bankability and credit worthiness, further limiting their access to quality housing choices.

It is for the preceding reasons that the City of El Paso prioritizes the following issues in this Plan above all others:

- Ensuring quality, affordable housing choice for all El Pasoans
- Preventing and responding to homelessness
- Empowering El Paso households to become more resilient in the face of financial challenges.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The figures in the table below for 2021-2022 are projections based on the actual projects being implemented under the 2021-2022 Annual Action Plan. The figures for 2022-2023 are projections based on the projects to be funded under this current Annual Action Plan.

Successful implementation of the 2022-2023 Annual Action Plans will result in significant progress towards meeting the goals of the 5-Year Consolidated Plan (Con Plan). Nearly all goals show progress towards completion. Those goals that remain unaddressed should be made priorities in the later years covered by the Con Plan, or, if priorities and conditions in the community should require adjustment, amendments to the Consolidated Plan may be submitted to HUD.

The COVID-19 pandemic has placed a strain on the ability of the City and its subrecipients to meet expected goals for the current year. As such, the actual performance numbers for 2021-2022 may be significantly less than those currently projected in the table above. Many service providers have had to reduce client contact or had to eliminate it entirely for a certain portion of the year. Increased material costs and a slowing of supply chains has resulted in delays for public facility projects that may result in the City falling out of compliance with the HUD timeliness standards. A certain level of forgiveness was provided by HUD in relation to enforcement of the timeliness test in 2021 and 2022 and the City expects to meet the 2023 timeliness test.

2020-2025 Consolidated Plan Goals

Decent Housing Goals (DH)	5-Yr Goal	Annual Performance					Progress Towards
		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Completion
DH 1.1 FTHB Counseling & Education	600 persons	104	100	-	-	-	34%
DH 1.2 Fair Housing Education	500 persons	-	60	-	-	-	12%
DH 1.3 HOPWA Support Services	600 persons	69	68	69	-	-	34%
DH 2.1 Housing Rehabilitation Assistance	250 households	102	106	78	-	-	114%
DH 2.2 Rental Housing by Developers	75 units	-	-	-	-	-	0%
DH 2.3 Rental Housing by CHDOs	24 units	-	30	-	-	-	125%
DH 3.1 TBRA/Homeless Prevention	500 households	152	118	87	-	-	71%
DH 3.2 Rapid Rehousing	125 households	68	58	27	-	-	122%
DH 3.3 First Time Homebuyer Assistance	70 households	1	62	15	-	-	111%

Economic Opportunity Goals (EO)

EO 1.1 Financial Empowerment	500 persons	195	132	-	-	-	65%
EO 1.2 Microenterprise Technical Assistance	500 businesses	137	110	-	-	-	49%

Suitable Living Environment Goals (SL)

SL 1.1 Homeless, Emergency Shelter & Housing	7,500 persons	9,244	1,840	1,189	-	-	164%
SL 1.2 Street Outreach	1,000 persons	277	100	102	-	-	48%
SL 1.3 Mental & Medical Health Services	6,000 persons	2,882	1,420	1,812	-	-	102%
SL 1.4 Food Infrastructure & Access	10,000 persons	-	7,500	-	-	-	75%
SL 1.5 Children & Youth Services	7,500 persons	1,780	1,328	596	-	-	49%
SL 1.6 Seniors & Persons w/ Disabilities	2,000 persons	195	408	455	-	-	53%
SL 2.1 Public Facilities - Homeless Shelters	500 persons	-	-	-	-	-	0%
SL 2.2 Public Facilities - Mobility Infrastructure	10,000 persons	-	5,100	2,355	-	-	75%
SL 2.3 Public Facilities - Neighborhood	50,000 persons	16,682	7,065	3,260	-	-	54%
SL 2.4 Public Facilities - Healthcare	5,000 persons	-	2,126	-	-	-	43%
SL 2.5 Public Facilities - Mental Health	500 persons	-	-	-	-	-	0%
SL 2.6 Public Facilities - Parks & Open Space	60,000 persons	11,410	7,970	6,255	-	-	43%
SL 2.7 Public Facilities - Abused/Neglected Children	100 persons	-	933	-	-	-	933%
SL 2.8 Public Facilities - Senior Centers	1,000 persons	-	-	-	-	-	0%

Eval of Past Performance Table

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

On June 10, 2021, the proposed Emergency Solutions Grant (ESG) component funding was presented to the El Paso Continuum of Care (CoC) Board for input. This met the requirement for consultation with the CoC regarding ESG funding under this Annual Action Plan. The City of El Paso conducted a public hearing on July 7, 2021 to receive input and adopt Policies and Procedures for the current annual plan planning cycle. Those Policies and Procedures established the processes by which the City produced recommendations to City Council for funding of programs for the 2022-2023 Program Year.

The department provided an application training for nonprofit and governmental agencies interested in applying to be subrecipients of the City’s allocated Entitlement Grant funds (CDBG, HOME, ESG and HOPWA), and posted newspaper ads announcing funding availability and the process for residents to request infrastructure improvements. Idea workshops, followed by design labs, were conducted for small-scale infrastructure projects. All of those meetings were conducted virtually as a result of the COVID-19 pandemic. The idea workshops provided a forum for residents to raise challenges/issues in their neighborhoods that infrastructure investments may be able to address. The follow up design labs then offered the opportunity for residents to discuss those challenges/issues with City departments and nonprofit agencies in order to identify the most effective and efficient infrastructure improvements to address those challenges.

For sections of this plan related to addressing homelessness in El Paso, the City of El Paso, Department of Community + Human Development conducted a State of Homelessness Work Session on January 6, 2022. That work session brought together representatives from numerous homeless service and social service providers, as well as representatives from other local funding agencies. That 4-hour discussion framed the recommendations for homeless service programming within this annual plan.

The City of El Paso has a Community Development Steering Committee that assists in evaluation of subrecipient proposals and provides comment on the Department of Community + Human Development’s funding recommendations for the HUD Entitlement Grants via a number of public meetings. That Steering Committee is made up of appointees from each City Council Representative and the Mayor. Attached is a summary of the Steering Committee public meetings related to this annual action plan.

All of the above meetings were conducted either virtually via Microsoft Teams or in a hybrid format that allowed for both in-person and virtual attendance, with fully accessible public access. See section *AP-12 Participation* of this document for additional meeting details.

The final 2022-2023 Annual Action Plan was presented in draft form to City Council in May 2022, and following a 30-day public comment, was brought back to Council on July 6, 2022 for final adoption.

Meeting Date	Items of Discussion
8/5/2021	Presentation and discussion on 2022-2023 (48th Year) Annual Plan planning process
8/20/2021	Idea Workshop for District 4 citizen requests under the 48th Year CDBG Public Facilities Small-Scale Set-Aside
9/29/2021	Presentation and discussion on project proposals for 48th Year CDBG Public Facilities Large-Scale Set-Aside
10/13/2021	District 4 design lab to discuss proposals submitted under the 48th Year CDBG Public Facilities Small-Scale Set-Aside
10/18/2021	District 2 design lab to discuss proposals submitted under the 48th Year CDBG Public Facilities Small-Scale Set-Aside
1/27/2022	Agency/department presentations on 48th Year CDBG Public Facilities Large-Scale Set-Aside proposals
2/24/2022	Agency/department presentations on 48th Year CDBG Public Facilities Small-Scale Set-Aside proposals
3/15/2022	Homelessness update from DCHD, and presentation of public facilities and public services DCHD funding recommendations
5/19/2022	Presentation and discussion on homeless services DCHD funding recommendations to include ESG, HOPWA, and CDBG homeless services

**Steering Committee Meetings Summary**

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

All public meetings for the development of this Annual Plan were conducted virtually via Microsoft Teams or in a hybrid format that allowed for both in-person and virtual attendance, with fully accessible public access. Links to recordings of meetings are included in section *AP-12 Participation* of this document, where all public comment can be reviewed. In general, the department received significant support for recommendations in this plan from the public, applicant agencies, the Community Development Steering Committee, and Mayor and City Council.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments received were accepted and considered in the formulation of the Plan.

**7. Summary**

The previous sections are an all-encompassing summary of the 2021-2022 Annual Action Plan for the City of El Paso.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator	EL PASO	Community and Human Development
HOPWA Administrator	EL PASO	Community and Human Development
HOME Administrator	EL PASO	Community and Human Development
ESG Administrator	EL PASO	Community and Human Development

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

Mark Weber

Community Development Program Manager

webermc@elpasotexas.gov

(915) 212-1682

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

Following is a summary of the consultations that took place to produce this Annual Action Plan.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of El Paso’s Department of Community + Human Development (DCHD) consults with various housing and public service agencies throughout the process of developing the Annual Action Plan, including Housing Opportunity Management Enterprises (HOME), the local housing authority. HOME was consulted on affordable housing portions of the Plan. The local Department of Public Health is the service provider for HOPWA programming and was coordinated with to establish goals and benchmarks for that program. The City has a service category for medical and mental health, allowing for service providers to submit proposals for programming under that CDBG-funded service category. Other service providers were invited to submit proposals with a focus on: housing rehabilitation; senior, youth and disabled services; and persons experiencing homelessness.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of El Paso consults with the El Paso Continuum of Care (CoC) as required by the Department of Housing and Urban Development (HUD). The City consulted with the CoC prior to finalization of the Policies and Procedures that established the processes for creation of this annual plan, including the projected component distributions under ESG funds. The City also attends CoC Board meetings and has a standing monthly item on the CoC Board agenda to provide updates on City-led homeless initiatives. Those conversations serve as additional opportunity to align funding of homeless programs and ultimately inform funding decisions within this Annual Action Plan.

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

##### Allocation of ESG funds

The City of El Paso consults with the Continuum of Care to gather input regarding proposed funding distributions in the policies and procedures that guide funding recommendations for its annual action



plans. DCHD considers the CoC's recommendation when projecting funding percentages to ESG service components.

#### Development of Performance Standards and Evaluation of Outcomes

The City of El Paso participates in the CoC's performance and benchmarks committee to assist in the development and evaluation of community performance standards.

#### Develop funding + Policies and Procedures for the Administration of HMIS

In the past, the City of El Paso provided funding to the HMIS Lead Entity to support HMIS functions. While that funding has now been declined by the HMIS Lead Entity, the City continues to set aside ESG funding to support HMIS activities for all agencies required to participate in the Lead Entity HMIS system.

## **2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Housing Authority of The City of El Paso
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Numerous conversations with the Housing Authority informed the Public Housing section of the annual plan.
2	<b>Agency/Group/Organization</b>	El Paso Continuum of Care
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The CoC board was consulted at a regular monthly board meeting to arrive at the projected percentage allocations for all ESG components.
3	<b>Agency/Group/Organization</b>	City of El Paso, Public Libraries
	<b>Agency/Group/Organization Type</b>	Services - Narrowing the Digital Divide
	<b>What section of the Plan was addressed by Consultation?</b>	Broadband Access
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Community and Human Development are in regular consultation with El Paso Public Libraries to ensure that underserved areas have access to mobile hotspots and broadband infrastructure.

4	<b>Agency/Group/Organization</b>	City of El Paso, Economic Development
	<b>Agency/Group/Organization Type</b>	Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Department Community and Human Development (DCHD) set aside CDBG funds in past years for economic development activities. In this funding cycle, DCHD coordinated with the City of El Paso Economic Development Department to hand off responsibility of funding microenterprise and job training programs to Economic Development.
5	<b>Agency/Group/Organization</b>	El Paso Water Utilities
	<b>Agency/Group/Organization Type</b>	Agency - Management of Public Land or Water Resources
	<b>What section of the Plan was addressed by Consultation?</b>	Land and Water Resources
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	DCHD serves on a City committee that reviews proposals and makes recommendations, on a monthly basis, regarding land sales by the El Paso Water Utilities.
6	<b>Agency/Group/Organization</b>	CITY OF EL PASO - COMMUNITY & HUMAN DEVELOPMENT
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Resilience
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Director of DCHD is also the City's Chief Resilience Officer and all subrecipients are required to explain in their applications for funding how their projects align with the City's Resilience Strategy.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of El Paso has made every reasonable effort to consult with agencies of all types through direct outreach, surveys, and public meetings and hearings. In addition to the two organizations specified above, the City of El Paso consulted with over 20 service providers during homelessness work sessions to inform the homelessness and public services proposed for funding under this annual action plan.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	El Paso Continuum of Care	Goal SL 1.1 Homeless, Emergency Shelter and Housing aligns with the Continuum of Care Plan.
PHA 5-Year plan	Housing Authority of the City of El Paso	goals to increase the local stock of decent and affordable housing are aligned with the PHA 5-Year Plan.
City of El Paso Strategic Plan	The City of El Paso, Texas	The City's Strategic Plan specifically calls for supporting affordable, high quality housing options especially for vulnerable populations, and developing solutions to increase access and services for El Pasoans experiencing or at risk of homelessness.
El Paso Regional Housing Plan	The City of El Paso, Texas	All affordable housing strategies were informed by the El Paso Regional Housing Plan.
Resilient El Paso	The City of El Paso, Texas	Resilient El Paso addresses the physical and social well-being of the community and our ability to withstand unexpected shocks as a community and as individual households. Many of the social service and public facility goals were informed by Resilient El Paso.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The City of El Paso, Department of Community + Human Development conducted a State of Homelessness Work Session on January 6, 2022. That work session brought together representatives from numerous homeless service and social service providers, as well as representatives

from other local funding agencies, including the President of the board for the HMIS Lead Entity. That 4-hour discussion framed the recommendations for homeless service programming within this annual plan.

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

The City of El Paso encouraged its residents to provide input throughout the 2022-2023 Annual Action Plan process. Through its adopted Citizen Participation Plan (CPP), the City sets forth policies and procedures to engage with low-and moderate-income individuals and residents of predominantly low- and moderate-income neighborhoods. That engagement provides the City with vital feedback on housing, infrastructure, public facilities and public service needs that are then addressed in the Consolidated Plan and Annual Action Plan.

As required by the CPP, a minimum of two public hearings were held at different stages in the planning process. Even through the COVID-19 pandemic, the City found innovative ways to communicate and engage with community partners and the general public. For example, the Department of Community and Human Development (DCHD) held its public hearings through in-person and virtual communication platforms, such as WebEx, in which DCHD partnered with City Representatives to ensure that reasonable efforts were made to engage with constituents. Furthermore, going beyond established requirements, DCHD held several other public meetings, events and workshops training sessions (see below for more detail).

The City also incorporates into its planning process the Community Development Steering Committee, a board of citizen volunteers, who provide input and comment on program recommendations that are ultimately approved by City Council.

Lastly, as required by HUD, the City holds a final 30-day public comment period to collect any residual feedback from the public before the Final Annual Action Plan is approved by City Council and then submitted to HUD.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	N/A	No comments received	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Non-targeted/broad community	N/A	No comments received	N/A	
3	Newspaper Ad	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community	N/A	No comments received	N/A	
4	Public Facilities Training Workshop 7/28/2021 (morning session)	Non-targeted/broad community	26 attendees	No comments received	N/A	
5	Public Meeting	Non-targeted/broad community	21 attendees	No comments received	N/A	
6	Newspaper Ad	Non-targeted/broad community	N/A	No comments received	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Public Meeting	Non-targeted/broad community	23 attendees	Comments were submitted as citizen requests and forwarded to the appropriate organization (e.g., City department, non-profit agency, non-municipal government entity) for consideration.	All comments were accepted	
8	Public Meeting	Non-targeted/broad community	43 attendees	Comments were submitted as citizen requests and forwarded to the appropriate organization (e.g., City department, non-profit agency, non-municipal government entity) for consideration.	All comments were accepted	
9	Services Training Workshop 9/8/2021 (morning session)	Non-targeted/broad community	16 attendees	No comments received	N/A	



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
10	Services Training Workshop 9/8/2021 (afternoon session)	Non-targeted/broad community	9 attendees	No comments received	N/A	
11	Newspaper Ad	Non-targeted/broad community	N/A	No comments received	N/A	
12	Public Meeting	Non-targeted/broad community	15 attendees	No comments received	N/A	
13	Steering Committee Orientation 10/6/2021	Non-targeted/broad community	15 attendees	No comments received	N/A	
14	Public Meeting	Non-targeted/broad community	11 attendees	City staff worked alongside residents to detail scopes of work for facilities projects.	All comments were accepted	
15	Public Meeting	Non-targeted/broad community	11 attendees	City staff worked alongside residents to detail scopes of work for facilities projects.	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
16	Technical Advisory Review Panel Training 11/9/2021	Non-targeted/broad community	9 attendees	No comments received	N/A	
17	Public Meeting	Non-targeted/broad community	17 attendees	City Staff worked alongside the community to discuss project proposals submitted under the 48th Year CDBG Public Facilities Large Scale Set-Aside.	All comments were accepted	
18	Public Meeting	Non-targeted/broad community	14 attendees	City Staff worked alongside the community to discuss project proposals submitted under the 48th Year CDBG Public Facilities Small Scale Set-Aside.	All comments were received	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
19	Public Meeting	Non-targeted/broad community	36 attendees	Steering Committee supported all staff recommendations.	All comments were accepted	
20	Public Meeting	Non-targeted/broad community	Attendance not recorded	Steering Committee supported all staff recommendations.	All comments were accepted	
21	Public Hearing	Non-targeted/broad community	This meeting was held virtually due to the COVID-19 Pandemic on 05/24/2022 to introduce the draft Annual Action Plan to City Council and the community.	No comments received	N/A	
22	Newspaper Ad	Non-targeted/broad community	N/A	No comments received	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
23	Newspaper Ad	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community	N/A	No comments received	N/A	
24	Public Hearing	Non-targeted/broad community	This meeting was held virtually due to the COVID-19 Pandemic on 07/06/2022 to approve the Annual Action Plan by City Council.	City Council approved the Annual Action Plan with no comments.	N/A	

**Table 4 – Citizen Participation Outreach**



## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of El Paso is applying to receive the following four entitlement grants, which are administered by US Department of Housing and Urban Development – Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), HOME Partnerships Investment (HOME), and the Housing Opportunities for Persons Living with HIV/AIDS (HOPWA). These grants and the funds that they leverage are used throughout the City to support a variety of public service, homeless and housing programs, and public facilities improvements. The grants leverage a variety of funds from local, private, other federal and state grants to serve low-to-moderate income families and neighborhoods.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	6,154,192	500,000	0	6,654,192	13,755,642	The City will receive \$6,154,192 in CDBG entitlement funding, and expects to receive \$500,000 in CDBG RLF for the 2022-2023 Program Year. This program year will be the third year of the 2020-2025 Consolidated Plan. The Prior Year Resources amount also includes \$115,978 in NSP funds that are being transferred to the CDBG program for single-family rehabilitation.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	2,937,943	1,800,000	7,026,207	11,764,150	5,114,250	The 2022-2023 Program Year will be the third year for the 2020-2025 Consolidated Plan. For year 3, the City has been allocated a HOME entitlement allocation of \$2,937,943, and expects to receive \$1,800,000 in program income. The remaining program income comes from prior years and will be utilized for multi-family construction of affordable housing, rehabilitation of single-family homes, and FTHB programming.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	969,117	0	0	969,117	1,417,578	The City will receive \$969,117 in HOPWA Entitlement funding for the 2022-2023 Program Year, which will be the third year for the 2020-2025 Consolidated Plan.



Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	542,579	0	0	542,579	0	1,108,828 The City will receive \$542,579 in ESG Entitlement funding for the 2022-2023 Program Year, which will be the third year for the 2020-2025 Consolidated Plan.
Other	public - federal	Public Services	7,338,042	0	0	7,338,042	14,000,000	This amount reflects the required project match and other leveraged funds that are bestowed through a variety of sources: other federal, state, local, private and in-kind.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The HOME Investment Partnership Program funds may be leveraged with private, state and local funds including 4% and 9% Low Income Housing Tax Credits (LIHTC). HOME funds will also be leveraged through a competitive RFP process for investors and CHDO's. There is no match requirement for the HOME program.

Required ESG match is provided by subrecipients as a requirement under subaward agreements.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

For the 2022-2023 Program Year, the City accepted applications from City departments, non-profit agencies and non-municipal government entities for public facilities improvements that benefit low-to-moderate income residents and/or individuals. Improvements to publically owned land will occur when public facilities funding is awarded to either a City department or other government entity.

For year 3 of the 2020-2025 Consolidated Plan, the City of El Paso will deploy \$3,925,224.95 of CDBG funding to public facilities improvements. From this amount, \$1,200,000 will be used to address the need for access to suitable open space for recreational activities and mobility infrastructure for increased walkability and accessibility. The City will be funding two mobility infrastructure projects that will install wheelchair ramps and/or sidewalks in neighborhoods within City Representative District #2 and City Representative District #4. These projects will assist with the elimination of architectural barriers, and thus will encourage mobility and independence to individuals with severe disabilities. Another project, Wainwright Park Improvements, will consist of zip line playground equipment, metal canopy, and new basketball hoop systems, which is located in Northeast El Paso, an area that currently does not have close access to such amenities.

**Discussion**

See above.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	DH 3.1 Tenant Based Rental Assistance/ Homeless Pr	2020	2024	Homeless	Citywide	DH 3.1 Tenant Based Rental Assistance/ Homeless Pr	HOPWA: \$628,996 ESG: \$105,231	Tenant-based rental assistance / Rapid Rehousing: 80 Households Assisted Homelessness Prevention: 60 Persons Assisted
2	DH 3.2 Rapid Rehousing	2020	2024	Homeless	Citywide	DH 3.2 Rapid Rehousing	ESG: \$151,110	Tenant-based rental assistance / Rapid Rehousing: 25 Households Assisted
3	DH 2.1 Housing Rehabilitation Assistance	2020	2024	Affordable Housing	Citywide	DH 2.1 Housing Rehabilitation Assistance	CDBG: \$432,903 HOME: \$933,958	Homeowner Housing Rehabilitated: 78 Household Housing Unit
4	DH 2.2 Rental Housing by Developers	2020	2024	Affordable Housing	Citywide	DH 2.2 Rental Housing by Developers	HOME: \$9,909,500	Rental units constructed: 336 Household Housing Unit
5	DH 2.3 Rental Housing by CHDOs	2020	2024	Affordable Housing	Citywide	DH 2.3 Rental Housing by CHDOs	HOME: \$440,692	Rental units constructed: 4 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	DH 3.3 First Time Homebuyer Assistance	2020	2024	Affordable Housing	Citywide	DH 3.3 First Time Homebuyer Assistance	CDBG: \$120,000 HOME: \$480,000	Direct Financial Assistance to Homebuyers: 15 Households Assisted
7	DH 1.3 HOPWA Support Services	2020	2024	Affordable Housing Public Housing Non-Homeless Special Needs	Citywide	DH 1.3 HOPWA Support Services	HOPWA: \$256,283	Public service activities other than Low/Moderate Income Housing Benefit: 80 Persons Assisted
8	SL 1.1 Homeless, Emergency Shelter and Housing	2020	2024	Homeless	Citywide	SL 1.1 Homeless, Emergency Shelter and Housing	CDBG: \$366,401 ESG: \$140,357	Homeless Person Overnight Shelter: 1189 Persons Assisted
9	SL 1.2 Street Outreach	2020	2024	Homeless	Citywide	SL 1.2 Street Outreach	ESG: \$107,901	Public service activities other than Low/Moderate Income Housing Benefit: 102 Persons Assisted
10	SL 1.3 Mental and Medical Health Services	2020	2024	Mental and Medical	Citywide	SL 1.3 Mental and Medical Health Services	CDBG: \$252,857	Public service activities other than Low/Moderate Income Housing Benefit: 1579 Persons Assisted
11	SL 1.5 Children and Youth Services	2020	2024	Children and Youth	Citywide	SL 1.5 Children and Youth Services	CDBG: \$180,000	Public service activities other than Low/Moderate Income Housing Benefit: 596 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	SL 2.2 Public Facilities- Mobility Infrastructure	2020	2024	Mobility Infrastructure	Citywide City Representative District 2 City Representative District 4	SL 2.2 Public Facilities -Mobility Infrastructure	CDBG: \$218,320	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2355 Persons Assisted
13	SL 2.3 Public Facilities - Neighborhood	2020	2024	Public Facilities	City Representative District 8	SL 2.3 Public Facilities - Neighborhood	CDBG: \$2,525,225	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3260 Persons Assisted
14	SL 1.6 Seniors & Person with Disabilities Services	2020	2024	Seniors and Disabled	Citywide	SL 1.6 Seniors & Person with Disabilities Services	CDBG: \$198,871	Public service activities other than Low/Moderate Income Housing Benefit: 455 Persons Assisted
15	SL 2.6 Public Facilities - Parks and Open Space	2020	2024		City Representative District 2	SL 2.6 Public Facilities - Parks and Open Space	CDBG: \$981,680	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 6255 Persons Assisted
16	CDBG Program Administration	2020	2024	Adminstration	Citywide	CDBG Program Administration	CDBG: \$1,230,838	Other: 1 Other
17	ESG Program Administration	2020	2024	Adminstration	Citywide	ESG Program Administration	CDBG: \$37,981	Other: 1 Other
18	HOPWA Program Administration	2020	2024	Adminstration	Citywide	HOPWA Program Administration	HOPWA: \$21,264	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
19	HOPWA Sponsor Administration	2020	2024	Administration	Citywide	HOPWA Sponsor Administration	HOPWA: \$62,574	Other: 1 Other
20	Housing Program Administration	2020	2024	Administration	Citywide	Housing Program Administration	CDBG: \$50,000 HOME: \$294,793	Other: 1 Other

Table 6 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	DH 3.1 Tenant Based Rental Assistance/ Homeless Pr
	<b>Goal Description</b>	<p>A total of \$628,996.00 HOPWA funds and \$105,231.14 ESG funds will be used to benefit 80 households (TBRA) and 60 persons (Homelessness Prevention) through the following activities:</p> <ul style="list-style-type: none"> <li>• City of El Paso Department of Public Health, TBRA; \$628,996.00 (HOPWA)</li> <li>• Project Vida, Homeless Prevention and Recovery Program; \$105,231.14 (ESG, HP) HP = 60 persons, 18 households</li> </ul>

2	<b>Goal Name</b>	DH 3.2 Rapid Rehousing
	<b>Goal Description</b>	<p>A total of \$151,109.63 ESG funds will be used to benefit 25 households through the following activities:</p> <ul style="list-style-type: none"> <li>• El Paso Human Services, Youth Homelessness Program; \$78,301.14 (ESG, RRH) RRH = 25 persons, 15 households</li> <li>• Project Vida, Homelessness Prevention and Recovery Program; \$72,808.49 (ESG, RRH) RRH = 28 persons, 10 households</li> </ul>
3	<b>Goal Name</b>	DH 2.1 Housing Rehabilitation Assistance
	<b>Goal Description</b>	<p>A total of \$1,366,861.00 CDBG and HOME funds will be used to assist 78 units under the following activities:</p> <ul style="list-style-type: none"> <li>• Volunteer housing rehabilitation: 50 units; \$200,000 (CDBG)</li> <li>• Single family owner occupied rehabilitation program: 28 units; \$232,903 (CDBG) + \$933,958 (HOME)</li> </ul>
4	<b>Goal Name</b>	DH 2.2 Rental Housing by Developers
	<b>Goal Description</b>	A total of \$9,909,500 HOME funds will be used to construct 336 units through this activity.
5	<b>Goal Name</b>	DH 2.3 Rental Housing by CHDOs
	<b>Goal Description</b>	A total of \$440,692 HOME funds will be used to construct 4 units through this activity.
6	<b>Goal Name</b>	DH 3.3 First Time Homebuyer Assistance
	<b>Goal Description</b>	<p>A total of \$120,000 CDBG and \$480,000 HOME funds will be used to assist 15 units under this activity:</p> <ul style="list-style-type: none"> <li>• 3 units; \$120,000 (CDBG)</li> <li>• 12 units; \$480,000 (HOME)</li> </ul>
7	<b>Goal Name</b>	DH 1.3 HOPWA Support Services
	<b>Goal Description</b>	A total of \$256,282.75 HOPWA funds will be used to provide supportive services to benefit 80 persons living with HIV/AIDS and their families.



8	<b>Goal Name</b>	SL 1.1 Homeless, Emergency Shelter and Housing
	<b>Goal Description</b>	<p>A total of \$366,401 CDBG funds and \$140,356.98 ESG funds will be used to benefit 1,189 persons through the following activities:</p> <ul style="list-style-type: none"> <li>• Center Against Sexual and Family Violence, Economic Stability at Runaway Homeless Shelter for Survivors of Domestic Violence and Sexual Assault; \$143,200.50 (CDBG)</li> <li>• YWCA, YWCA Homeless Program; \$143,200.50 (CDBG)</li> <li>• Opportunity Center for the Homeless, Justice Involved Case Management: \$80,000 (CDBG)</li>   <li>• La Posada Home, Inc., La Posada Home Program; \$92,029.38 (ESG, ES) ES = 175 persons, 90 households</li> <li>• The Salvation Army, Red Shield Family Center; \$48,327.60 (ESG, ES) ES = 400 persons, 200 households</li> </ul>
9	<b>Goal Name</b>	SL 1.2 Street Outreach
	<b>Goal Description</b>	<p>A total of \$107,900.72 ESG funds will be used to benefit 102 persons / 102 households through the following activity:</p> <ul style="list-style-type: none"> <li>• Emergence Health Network, Homeless Street Outreach; \$107,900.72 (ESG, SO) SO = 102 persons, 102 households</li> </ul>
10	<b>Goal Name</b>	SL 1.3 Mental and Medical Health Services
	<b>Goal Description</b>	<p>A total of \$252,856.65 CDBG funds will be used to benefit 1,579 persons through the following activities:</p> <ul style="list-style-type: none"> <li>• Center Against Sexual and Family Violence, Mental Health Services for Survivors of Domestic Violence; \$143,200.50</li> <li>• Project Vida Health Center, Integrated Primary Health Care; \$109,656.15</li> </ul>

11	<b>Goal Name</b>	SL 1.5 Children and Youth Services
	<b>Goal Description</b>	A total of \$180,000 CDBG funds will be used to benefit 596 person through the following activities: <ul style="list-style-type: none"> <li>• CASA of El Paso, Court Appointed Special Advocates; \$80,000</li> <li>• Child Crisis Center of El Paso, Respite and Urgent Residential Care for Children; \$100,000</li> </ul>
12	<b>Goal Name</b>	SL 2.2 Public Facilities- Mobility Infrastructure
	<b>Goal Description</b>	A total of \$218,320 CDBG funds will be used to benefit 2,355 persons through the following mobility infrastructure improvements: <ul style="list-style-type: none"> <li>• Wheelchair Ramps along Wadsworth Ave; \$103,005</li> <li>• Sidewalks along Byron St; \$115,315</li> </ul>
13	<b>Goal Name</b>	SL 2.3 Public Facilities - Neighborhood
	<b>Goal Description</b>	A total of \$2,525,224.95 will be used to benefit 3,260 persons through the following recreation center improvements: <ul style="list-style-type: none"> <li>• HOME, Alamito STREAM Center; \$2,525,224.95</li> </ul>
14	<b>Goal Name</b>	SL 1.6 Seniors & Person with Disabilities Services
	<b>Goal Description</b>	A total of \$198,871 CDBG funds will be used to benefit 455 persons through the following activities: <ul style="list-style-type: none"> <li>• Opportunity Center for the Homeless, Elderly Case Management; \$87,438</li> <li>• Project Amistad, Money Management and Social Services; \$81,433</li> <li>• YWCA, Seniors and Disabled Physical Recreation: \$30,000</li> </ul>
15	<b>Goal Name</b>	SL 2.6 Public Facilities - Parks and Open Space
	<b>Goal Description</b>	A total of \$981,680 CDBG funds will be used to benefit 6,255 persons through the following park improvement: <ul style="list-style-type: none"> <li>• Wainwright Park Improvements; \$981,680</li> </ul>

16	<b>Goal Name</b>	CDBG Program Administration
	<b>Goal Description</b>	Funding is for 2022-2023 activities to provide program management and coordination: <ul style="list-style-type: none"> <li>• Program Administration: \$1,170,558.40</li> <li>• Indirect Costs: \$60,280</li> </ul>
17	<b>Goal Name</b>	ESG Program Administration
	<b>Goal Description</b>	Funding is for 2022-2023 projects to provide planning and management for the ESG program: \$37,980.53
18	<b>Goal Name</b>	HOPWA Program Administration
	<b>Goal Description</b>	Funding is for 2022-2023 projects to provide planning and management for the HOPWA program: \$21,264
19	<b>Goal Name</b>	HOPWA Sponsor Administration
	<b>Goal Description</b>	A total of \$62,574.25 of HOPWA funds will be used to support sponsor administration to benefit persons living with HIV/AIDS and their families.
20	<b>Goal Name</b>	Housing Program Administration
	<b>Goal Description</b>	Funding is for 2022-2023 projects to provide planning and management for the HOME and CDBG RLF program: <ul style="list-style-type: none"> <li>• HOME EN: \$293,793</li> <li>• HOME PI: \$180,000</li> <li>• CDBG RLF: \$50,000</li> </ul>

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

This section lists the projects that will be funded during the 2022-2023 Program Year with the Community Development Block Grant (CDBG), Home Investment Partnerships (HOME) Grant, Emergency Solutions Grant (ESG) and the Housing Opportunities for Persons Living with AIDS (HOPWA) Grant.

#### Projects

#	Project Name
1	DH 3.1 Tenant Based Rental Assistance and Homeless Prevention
2	DH 2.1 Housing Rehabilitation Assistance
3	DH 2.2 Rental Housing by Developers
4	DH 2.3 Rental Housing by CHDO's
5	DH 3.3 First Time Homebuyer Assistance
6	DH 1.3 HOPWA Support Services
7	SL 1.1 Homeless, Emergency Shelter and Housing
8	SL 1.3 Mental and Medical Health Services
9	SL 1.5 Children and Youth Services
10	SL 2.2 Mobility Infrastructure
11	SL 2.3 Public Facilities - Neighborhood
12	SL 1.6 Seniors & Persons with Disabilities Services
13	SL 2.6 Public Facilities - Parks and Open Space
14	Emergency Solutions Grant Activities
15	CDBG Program Administration
16	HOPWA City Administration
17	HOPWA Sponsor Administration
18	Housing Program Administration

**Table 7 - Project Information**

#### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Allocation priorities are based on the results of a housing market and demographic analysis and survey conducted for the 2020-2025 Consolidated Plan, citizen requests, community housing needs, and recommendations by the Steering Committee. The main obstacle in addressing underserved needs is reduced funding, increased costs relating to public service programming and construction, and increased

housing costs. The City of El Paso encourages its sub grantees to seek additional resources from other public and private sources to more robustly leverage limited federal entitlement funds.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	DH 3.1 Tenant Based Rental Assistance and Homeless Prevention
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	DH 3.1 Tenant Based Rental Assistance/ Homeless Pr
	<b>Needs Addressed</b>	DH 3.1 Tenant Based Rental Assistance/ Homeless Pr
	<b>Funding</b>	HOPWA: \$628,996
	<b>Description</b>	This project will provide affordability of decent housing for those who are at risk of being homeless.
	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<p>A total of 80 low-to-moderate income families will be assisted with tenant based rental assistance.</p> <ul style="list-style-type: none"> <li>80 persons – HOPWA TBRA</li> </ul>
	<b>Location Description</b>	<ul style="list-style-type: none"> <li>City of El Paso Department of Public Health, 701 Montana Avenue, El Paso TX 79902</li> </ul>
<b>Planned Activities</b>	Enable persons living with HIV/AIDS, and their families, to establish or better maintain a stable living environment in housing that is decent, safe and sanitary by providing long-term housing assistance through tenant-based rental assistance and permanent housing placement.	
2	<b>Project Name</b>	DH 2.1 Housing Rehabilitation Assistance
	<b>Target Area</b>	Citywide City Representative District 2 City Representative District 4
	<b>Goals Supported</b>	DH 2.1 Housing Rehabilitation Assistance
	<b>Needs Addressed</b>	DH 2.1 Housing Rehabilitation Assistance
	<b>Funding</b>	CDBG: \$432,903 HOME: \$933,958 Match and leverage: \$90,000
	<b>Description</b>	This project will provide safe, affordable and decent housing through the rehabilitation of existing single-family, owner-occupied dwellings.
	<b>Target Date</b>	8/31/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	78 households (22 HOME/HOME PI, 6 CDBG RLF, 50 CDBG EN) will be assisted through single-family owner-occupied rehabilitation.
	<b>Location Description</b>	<ul style="list-style-type: none"> <li>• Citywide</li> <li>• City Representative District 2</li> <li>• City Representative District 4</li> </ul>
	<b>Planned Activities</b>	Owner occupied single family housing rehabilitation for homeowners at 60% AMI and below.
<b>3</b>	<b>Project Name</b>	DH 2.2 Rental Housing by Developers
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	DH 2.2 Rental Housing by Developers
	<b>Needs Addressed</b>	DH 2.2 Rental Housing by Developers
	<b>Funding</b>	HOME: \$9,909,500
	<b>Description</b>	This project will provide loans to construct safe, affordable and decent housing to increase and maintain the affordable rental housing stock.
	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	336 households earning under 80% Annual Median Income (AMI) will be supported through this project.
	<b>Location Description</b>	Citywide
<b>Planned Activities</b>	Construction of rental units available for low to moderate income households.	
<b>4</b>	<b>Project Name</b>	DH 2.3 Rental Housing by CHDO's
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	DH 2.3 Rental Housing by CHDOs
	<b>Needs Addressed</b>	DH 2.3 Rental Housing by CHDOs
	<b>Funding</b>	HOME: \$440,692
	<b>Description</b>	This project will provide safe, affordable and decent housing through the rehabilitation of existing single-family, owner-occupied dwellings.



	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 households earning 60% Annual Median Income (AMI) or less will be supported through this program.
	<b>Location Description</b>	Citywide.
	<b>Planned Activities</b>	New rental units to be constructed by Community Housing Development Organizations (CHDOs) for low to moderate income tenants.
5	<b>Project Name</b>	DH 3.3 First Time Homebuyer Assistance
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	DH 3.3 First Time Homebuyer Assistance
	<b>Needs Addressed</b>	DH 3.3 First Time Homebuyer Assistance
	<b>Funding</b>	CDBG: \$120,000 HOME: \$480,000
	<b>Description</b>	This project will provide safe, affordable and decent housing for first time homebuyers.
	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 households will be assisted through this project.
	<b>Location Description</b>	Citywide.
6	<b>Planned Activities</b>	Provide first time homebuyers with loans for down payment and closing cost assistance.
	<b>Project Name</b>	DH 1.3 HOPWA Support Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	DH 1.3 HOPWA Support Services
	<b>Needs Addressed</b>	DH 1.3 HOPWA Support Services
	<b>Funding</b>	HOPWA: \$256,283
<b>Description</b>	Provision of supportive services including, but not limited to, case management, counseling, referral services and resource identification for housing, health, and mental health services.	

	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 80 low-to-moderate income families will be assisted with supportive services.
	<b>Location Description</b>	<ul style="list-style-type: none"> <li>• Citywide</li> <li>• City of El Paso Department of Public Health, 701 Montana Avenue, El Paso TX 79902</li> </ul>
	<b>Planned Activities</b>	Enable low- income persons living with HIV/AIDS, and their families, to establish or better maintain a stable living environment in housing that is decent, safe and sanitary by providing supportive services. Supportive Services activities include case management, counseling and resource identification for housing, health and mental health services.
7	<b>Project Name</b>	SL 1.1 Homeless, Emergency Shelter and Housing
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	SL 1.1 Homeless, Emergency Shelter and Housing
	<b>Needs Addressed</b>	SL 1.1 Homeless, Emergency Shelter and Housing
	<b>Funding</b>	CDBG: \$366,401 Match and leverage: \$946,263
	<b>Description</b>	These projects will provide increased availability and accessibility to a suitable living environment with homeless, emergency shelter and housing activities.
	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	614 presumed benefit individuals will benefit from three activities.

	<b>Location Description</b>	<ul style="list-style-type: none"> <li>Center Against Sexual and Family Violence, Economic Stability for Survivors of Domestic Violence and Sexual Abuse: \$143,200.50 580 Giles, El Paso, TX 79915 (Admin)</li> <li>YWCA, YWCA Homeless Program: \$143,200.50 201 E. Main Street, Suite 400, El Paso TX 79901; 3700 Altura Avenue, El Paso TX 79930 (Project)</li> <li>Opportunity Center for the Homeless, Justice Involved Case Management: \$80,000</li> </ul>
	<b>Planned Activities</b>	Agencies will assist individuals and families that are experiencing homelessness by providing emergency shelter services. Emergency shelter services under these agencies include safe shelter, job readiness training, GED instruction, case management, financial assistance, and housing navigation. These programs have the ultimate goal of helping their clients achieve stable permanent housing and/or become economically independent.
8	<b>Project Name</b>	SL 1.3 Mental and Medical Health Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	SL 1.3 Mental and Medical Health Services
	<b>Needs Addressed</b>	SL 1.3 Mental and Medical Health Services
	<b>Funding</b>	CDBG: \$252,857 Match and leverage: \$796,527
	<b>Description</b>	These programs will provide improved access to a suitable living environment by providing a comprehensive range of mental and medical health services for low-to-moderate income individuals and families.
	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 1,579 low-to-moderate persons will be assisted from two activities.

	<b>Location Description</b>	<ul style="list-style-type: none"> <li>Center Against Sexual and Family Violence, Mental Health Services for Survivors of Domestic Violence: \$143,200.50 580 Giles Road, El Paso TX 79915</li> <li>Project Vida, Integrated Primary Healthcare: \$109,656.15</li> </ul> <p style="text-align: right;">607 Rivera Ave, El Paso TX 79905</p>
	<b>Planned Activities</b>	<p>Agencies will provide a wide variety of services that include preventive health care and education, primary health care, psychiatric evaluations, psychotherapy, and counseling. All services will be provided to low-to-moderate income clients to include vulnerable populations such as persons experiencing homelessness and victims of domestic violence.</p>
9	<b>Project Name</b>	SL 1.5 Children and Youth Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	SL 1.5 Children and Youth Services
	<b>Needs Addressed</b>	SL 1.5 Children and Youth Services
	<b>Funding</b>	CDBG: \$180,000 Match and leverage: \$1,624,958
	<b>Description</b>	These programs will provide improved access to suitable living environments with a comprehensive range of services for children and youth through educational and personal development opportunities.
	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 596 low-to-moderate children and their families will be assisted from two activities.
	<b>Location Description</b>	<ul style="list-style-type: none"> <li>Child Crisis Center, Respite and Urgent Residential Care for Children: \$100,000 2100 N. Stevens Street, El Paso TX 79930</li> <li>CASA of El Paso, Court Appointed Special Advocates: \$80,000</li> </ul> <p style="text-align: right;">221 N. Kansas Street Suite 1501, El Paso TX 79901</p>

	<b>Planned Activities</b>	Agencies will provide a comprehensive range of services to include support and advocacy in court for victims of child abuse in the foster care system, as well as shelter assistance for children of families in crisis.
<b>10</b>	<b>Project Name</b>	SL 2.2 Mobility Infrastructure
	<b>Target Area</b>	City Representative District 2 City Representative District 4
	<b>Goals Supported</b>	SL 2.2 Public Facilities- Mobility Infrastructure
	<b>Needs Addressed</b>	SL 2.2 Public Facilities -Mobility Infrastructure
	<b>Funding</b>	CDBG: \$218,320
	<b>Description</b>	These projects will provide availability and accessibility for a suitable living environment by improving mobility infrastructure by installing sidewalks and wheelchair ramps.
	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 2,355 persons will be assisted from two activities.
<b>Location Description</b>	<ul style="list-style-type: none"> <li>• Sidewalks along Byron Street, District #2: \$115,315 Along Byron St between Mobile Ave and Memphis Ave, El Paso TX, 79930</li> <li>• Wheelchair Ramps along Wadsworth Avenue, District #4: \$103,005</li> </ul> <p style="text-align: right;">Intersections along Wadsworth Ave between Olga St and Sidney St, El Paso TX, 79924</p>	

	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• <u>Sidewalks along Byron St – District 2:</u> Project entails the installation of 315 linear feet of sidewalk and curb cuts at 8 intersections. The new sidewalk section is along Byron St between Mobile Ave and Memphis Ave. The ramps would be at Mobile Ave and Byron St, Byron St and Nashville Ave and Byron St and Memphis Ave allowing pedestrians (specifically individuals using mobility devices) to use the sidewalks and have access to City services</li> <li>• <u>Wheelchair Ramps along Wadsworth Ave – District 4:</u> Project entails the installation of ADA ramps at 9 corners (or 18 individual directional ramps) along Wadsworth Ave between Olga St and Sidney St allowing pedestrians (specifically individuals using mobility devices) to use the sidewalks and have access to City services.</li> </ul>
11	<b>Project Name</b>	SL 2.3 Public Facilities - Neighborhood
	<b>Target Area</b>	City Representative District 8
	<b>Goals Supported</b>	SL 2.3 Public Facilities - Neighborhood
	<b>Needs Addressed</b>	SL 2.3 Public Facilities - Neighborhood
	<b>Funding</b>	CDBG: \$2,525,225
	<b>Description</b>	This project will provide availability and accessibility for a suitable living environment by improving a neighborhood facility.
	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 3,260 persons will be assisted by one activity.
	<b>Location Description</b>	HOME Alamito STREAM Center, District 8: \$2,525,224.95 508 South Virginia St, El Paso TX 79901

	<b>Planned Activities</b>	HOME Alamito STREAM Center – District 8: project will renovate former Alamito Apartment Community Center to provide a learning space fueled by a robust outreach and educational programs for inner city youth. Upgrades will include: new HVAC system, electrical work, ADA compliant restrooms, floor and roof work, weatherization, preservation of historic character, upgrades to accessible on-site parking spaces in surface lot, new landscape materials and irrigation will be installed to enhance the property for outdoor gathering and aesthetics/curb appeal, preparation for a demonstration garden to be used for community outreach and STREAM program is included in the plans.
12	<b>Project Name</b>	SL 1.6 Seniors & Persons with Disabilities Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	SL 1.6 Seniors & Person with Disabilities Services
	<b>Needs Addressed</b>	SL 1.6 Seniors & Person with Disabilities Services
	<b>Funding</b>	CDBG: \$198,871 Match and leverage: \$741,636
	<b>Description</b>	These programs will provide improved access to a suitable living environment by providing a continuum of care that includes a comprehensive range of services and safety net services for seniors and persons with disabilities
	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 455 persons low-to-moderate families will be assisted from three activities.
	<b>Location Description</b>	<ul style="list-style-type: none"> <li>• Project Amistad, Money Management and Social Services: \$81,433 3210 Dyer Street, El Paso TX 79930</li> <li>• Opportunity Center for the Homeless, Elderly Case Management: \$87,438 1208 Myrtle Avenue, El Paso TX 79901</li> <li>• YWCA, Seniors and Disabled Physical Recreation: \$30,000</li> </ul> <p style="text-align: right;">1600 Brown St, El Paso, TX 79902</p>

	<b>Planned Activities</b>	Agencies will provide a wide variety of services to persons aged 62 and older and persons with disabilities to form a collaborative approach to a continuum of care. Since these populations often experience similar needs, most of these programs are targeted toward both seniors and adults with disabilities. Services to seniors and persons with disabilities include representative payee services and direct assistance connecting participants to benefits.
<b>13</b>	<b>Project Name</b>	SL 2.6 Public Facilities - Parks and Open Space
	<b>Target Area</b>	City Representative District 2
	<b>Goals Supported</b>	SL 2.6 Public Facilities - Parks and Open Space
	<b>Needs Addressed</b>	SL 2.6 Public Facilities - Parks and Open Space
	<b>Funding</b>	CDBG: \$981,680
	<b>Description</b>	This project will provide availability and accessibility to a suitable living environment by improving parks and open space.
	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A total of 6,255 persons will benefit from one park project.
	<b>Location Description</b>	Wainwright Park Improvements, District 2: \$981,680 4500 Lawrence Ave, El Paso TX, 79904
<b>Planned Activities</b>	<u>Wainwright Park Improvements - District 2</u> : Project will include: removal of existing chain-link fence, removal of existing baseball back-stop fence, new concrete sidewalk, new landscape areas w/screening, zip line playground equipment, engineered wood fiber surface for the zip line, new metal canopy 30'x30' over the concrete plaza, new trees, new shrubs, new sod area, new rockwall, new benches (5), new trash receptacles (2), new basketball hoop system, re-surface existing basketball court, new irrigation system.	
<b>14</b>	<b>Project Name</b>	Emergency Solutions Grant Activities
	<b>Target Area</b>	Citywide



<b>Goals Supported</b>	DH 3.1 Tenant Based Rental Assistance/ Homeless Pr DH 3.2 Rapid Rehousing SL 1.1 Homeless, Emergency Shelter and Housing SL 1.2 Street Outreach ESG Program Administration
<b>Needs Addressed</b>	DH 3.1 Tenant Based Rental Assistance/ Homeless Pr DH 3.2 Rapid Rehousing SL 1.1 Homeless, Emergency Shelter and Housing SL 1.2 Street Outreach ESG Program Administration
<b>Funding</b>	ESG: \$542,579 Match and leverage: \$3,138,658
<b>Description</b>	Street outreach, emergency shelter operations, homelessness prevention for at-risk persons, rapid rehousing for homeless persons. Additionally, the City will use 7% for administrative costs.
<b>Target Date</b>	8/31/2023
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	At least 790 eligible clients will benefit from the proposed ESG activities.

	<p><b>Location Description</b></p>	<ul style="list-style-type: none"> <li>• El Paso Human Services - 820 Montana Ave, El Paso TX 79902 \$78,301.14 (Rapid Rehousing) RRH = 25 persons, 15 households</li> <li>• Emergence Health Network - (Project) 1600 Montana Ave, El Paso TX 79902 \$107,900.02 (Street Outreach) SO = 102 persons, 102 households</li> <li>• La Posada Home – 1020 N. Campbell, El Paso TX 79902 \$92,029.38 (Emergency Shelter) ES = 175 persons, 90 households</li> <li>• Project Vida, Inc. (Admin) - 3607 Rivera Ave, El Paso TX 79905 \$105,231.14 (Homelessness Prevention), \$72,808.49 (Rapid Rehousing); \$178,039.63 total HP = 60 persons, 18 households; RRH = 28 persons, 10 households</li> <li>• The Salvation Army - 4300 East Paisano Dr, El Paso TX 79905 \$48,327.60 (Emergency Shelter) ES = 400 persons, 200 households</li> <li>• ESG Administration - 801 Texas Ave, El Paso TX 79901 \$37,980.53</li> </ul>
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	<b>Planned Activities</b>	<p>El Paso Human Services, Youth Homelessness Program – program will address ending youth homelessness in El Paso, Texas. By providing suitable housing through Rapid Re-housing assistance and support services for homeless youth, ages 18-24 which include individuals and families, former foster youth and LGBTQ youth.</p> <p>Emergence Health Network, Homeless Street Outreach - program is designed to assist individuals who are residing on the streets of El Paso and link them to a full range of services that will lead to self-sufficiency and permanent housing.</p> <p>La Posada Home, Inc., La Posada Home Program will provide emergency shelter to families escaping domestic violence. La Posada Home will utilize Housing First approach by rapidly placing and stabilizing client in permanent housing and by providing services without any preconditions regarding income, work effort, sobriety, or any other factor.</p> <p>Project Vida Inc., Homelessness Prevention &amp; Recovery Program – program will provide individuals and families, case management, and homelessness prevention assistance to persons at-risk of becoming homeless and rapid rehousing assistance to persons and families who are experiencing homelessness.</p> <p>The Salvation Army, Red Shield Family Center – shelter program will provide food, shelter and supportive services designed to stabilize the client’s physical, psychological and financial situation and ultimately place them in permanent housing with the skills and resources to remain independent.</p>
15	<b>Project Name</b>	CDBG Program Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CDBG Program Administration
	<b>Needs Addressed</b>	CDBG Program Administration
	<b>Funding</b>	CDBG: \$1,230,838
	<b>Description</b>	This project will fund program management and coordination activities for the CDBG.
	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable.

	<b>Location Description</b>	Community and Human Development, 801 Texas Avenue (City 3), El Paso, TX 79901
	<b>Planned Activities</b>	This project will fund program management and coordination activities for CDBG.
<b>16</b>	<b>Project Name</b>	HOPWA City Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HOPWA Program Administration
	<b>Needs Addressed</b>	HOPWA Program Administration
	<b>Funding</b>	HOPWA: \$21,264
	<b>Description</b>	This project will provide program management and coordination for the HOPWA Program.
	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable.
	<b>Location Description</b>	Community and Human Development, 801 Texas Avenue (City 3), El Paso, TX 79901
	<b>Planned Activities</b>	This project will provide program management and coordination for the HOPWA Program.
<b>17</b>	<b>Project Name</b>	HOPWA Sponsor Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HOPWA Sponsor Administration
	<b>Needs Addressed</b>	HOPWA Sponsor Administration
	<b>Funding</b>	HOPWA: \$62,574
	<b>Description</b>	This project will fund management and coordination activities for the HOPWA Project Sponsor.
	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable.

	<b>Location Description</b>	City of El Paso Department of Public Health, 701 Montana Avenue, El Paso TX 79902
	<b>Planned Activities</b>	This project will fund management and coordination activities for the HOPWA Project Sponsor.
<b>18</b>	<b>Project Name</b>	Housing Program Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing Program Administration
	<b>Needs Addressed</b>	Housing Program Administration
	<b>Funding</b>	CDBG: \$147,097 HOME: \$293,793
	<b>Description</b>	This project will provide program management and coordination activities for housing activities funded through HOME EN, HOME PI and CDBG-RLF.
	<b>Target Date</b>	8/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable.
	<b>Location Description</b>	Community and Human Development, 801 Texas Avenue (City 3), El Paso, TX 79901
<b>Planned Activities</b>	This project will provide program management and coordination activities for housing activities funded through HOME EN, HOME PI and CDBG-RLF.	

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Assistance provided through the four entitlement grants will be offered throughout the City of El Paso. The various types of CDBG, HOME and ESG programs and projects will serve persons residing within city limits. HOPWA will extend beyond City limits by providing rental assistance and supportive services to persons who reside within El Paso County limits.

All public service programs under the CDBG and ESG grants are offered Citywide, while HOPWA accepts clients that reside within El Paso County limits that encompasses the City of El Paso. Clients receiving assistance are required to provide data to verify low-to-moderate income status or they must validate that they are of presumed benefit.

For CDBG public facilities, two of the three projects are located in City Representative District #2, and one public facilities project is located in City Representative District #4. One public facilities project has been awarded to a non-municipal government entity who provides services Citywide, and, as a result, this agency will utilize the same methods as public service agencies to establish low-to-moderate income status. One public facilities project is to primarily benefit adults with severe disabilities, a presumed benefit population, by improving mobility infrastructure through the installation of wheelchair ramps. For the remaining two public facilities projects, the 2011-2015 American Community Survey (ACS) was used to identify areas within city limits that are low-to-moderate income and therefore qualify for CDBG-funded improvements. Under the CDBG Volunteer Housing Rehabilitation program, the non-profit agency who has been awarded funding will be rehabilitating single family homes in both District #2 and District #4.

### Geographic Distribution

Target Area	Percentage of Funds
Citywide	69
City Representative District 3	
City Representative District 5	
City Representative District 1	
City Representative District 6	
City Representative District 7	
City Representative District 8	20
City Representative District 2	9
City Representative District 4	2
Priority Housing Areas	

Table 8 - Geographic Distribution

## **Rationale for the priorities for allocating investments geographically**

Most of the City's HUD-funded programs and services are offered Citywide in an effort to fairly and justly serve the City's low-to-moderate population without disregarding those from certain areas of El Paso.

At the request of City Council and after review of the CDBG final allocation, \$1,400,000 of CDBG funding will be used for public facilities improvements and minor housing repair in the two targeted City Representative Districts that have been established for this program year – City Representative District #2 and City Representative District #4. The remainder of CDBG public facilities funding was set-aside for large scale improvements in which project proposals were accepted Citywide. Four project proposals were received under the large scale public facilities category. Ultimately, the one project awarded funding is located in District #8.

Attached in the Unique Appendices are maps of the two districts (District #2 and District #4) in which projects that qualify under the area benefit category are located. Also included is a citywide map showing the low-to-moderate areas within the City of El Paso that are eligible to receive CDBG funding.

## **Discussion**

See above.

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

The City of El Paso's affordable housing priorities are to increase the supply of affordable rental housing for low to moderate income households and expand homeownership opportunities. The El Paso Regional Housing Plan has identified a growing gap in rental housing affordable for El Paso households earning \$30,000 and below. While the City does not foresee the completion of construction of new affordable units under HOME funding for the upcoming year, a Request for Proposals has been released that is aimed at creating and/or rehabilitating approximately 286 new affordable units by leveraging \$7.5 Million in HOME and HOME Program Income (HOME PI) funds. The City is also restructuring its Single Family Owner Occupied Rehabilitation (SFOO Rehab) Program in order to increase the number of households assisted. First Time Homebuyer assistance is also offered utilizing HOME funds. For the 2022-2023 program year, the City will seek to increase the availability of affordable housing through the following activities:

- Rehabilitation of 28 single-family owner occupied units.
- Homebuyer assistance for 15 First Time Homebuyers.
- Volunteer Housing Rehabilitation – 50 single family owner-occupied units
- The City is allocating funds through an RFP for development of affordable multi-family rental housing. However, the build out of these units is not expected to be completed in this program year.
- HOPWA TBRA - 80 persons/households.
- ESG Homeless Prevention – 60 households

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	60
Non-Homeless	78
Special-Needs	80
Total	218

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	60
The Production of New Units	78
Rehab of Existing Units	80
Acquisition of Existing Units	0
Total	218



## **Table 10 - One Year Goals for Affordable Housing by Support Type**

### **Discussion**

The City will provide the following housing programs through its CDBG, HOME, ESG and HOPWA grants for the reporting period:

1. Financing of rehabilitation and/or construction of multi-family affordable rental units.
2. Rehabilitation and repair of single-family owner-occupied homes owned by low to moderate income households.
3. Down payment and closing cost assistance for low to moderate income first time homebuyers.
4. Volunteer Housing Rehabilitation - the City has awarded \$200,000 in funding to Rebuilding Together, who assists low income, elderly and disabled homeowners with repairs to their home at no cost to the homeowner. This year's two targeted districts for the program are District 2 and District 4.
5. HOPWA TBRA program - provides Tenant Based Rental Assistance to low-income persons with HIV/AIDS in El Paso County. The amount of assistance is determined on a case-by-case basis.
6. ESG homeless prevention provides rental assistance to persons at-risk of experiencing homelessness.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Housing Opportunity Management Enterprises (HOME) is the local public housing authority and the second largest in the state of Texas. Its mission is to provide and increase the supply of safe, decent, sanitary and affordable housing for families at or below 80% of median income by maintaining the Housing Authority's housing stock and ensuring that private rentals under the Section 8 – Housing Choice Voucher (HCV) Programs meet HUD Housing Quality Standards. HOME owns and manages over 19,267 units of assisted housing including housing choice vouchers (HCV). A categorical description follows:

HOME administers:

- 263 Conventional Public Housing units which includes scattered site dwellings.
- 492 Section 8 New Construction (project-based) dwellings.
- 1,192 non-subsidized dwellings.
- 50 USDA-subsidized units for migrant workers.
- 60 202 units for the elderly.
- 15 HOME units for the elderly.
- 7,394 low-income housing tax credit units (LIHTC, including PBRA).
- 6,037 Housing Choice Vouchers (HCV) / Section 8 assistance.
- 5302 Project Based Rental Assistance (PBRA)/LIHTC Units.
- 406 Project-based vouchers.

### **Actions planned during the next year to address the needs to public housing**

- The City addresses the needs of public housing residents by offering homeownership preparation counseling and training to Public Housing, PBRA, and HCV-Homeownership Program Clients. Financial homebuyer assistance is provided to qualifying HOME tenants.
- The City will continue to support, as appropriate, HOME efforts to obtain funds for housing-related renovations or new construction.
- The City will continue to review, and approve as appropriate, Consolidated Plan certifications of consistency for HOME projects and proposals and annual plan/five-year plan submissions.

## **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The City encourages qualifying graduates of the HOME Public Housing, Project-Based Rental Assistance and Housing Choice Voucher Homeownership Assistance program to participate in homeownership by assisting them with Housing Counseling and Homebuyer Assistance through numerous local programs.

## **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Housing Opportunity Management Enterprises does not fall under a troubled PHA designation.

## **Discussion**

HOME will continue to focus on the following areas of its Annual Plan to better serve its residents:

- Implementation of Rental Assistance Demonstration (RAD) Conversion of Public Housing portfolio;
- Identification of management's needs to enable HOME staff to continue providing exceptional customer service to its clients;
- Provide services to children, youth, and families to engage them in productive, healthy activities that promote physical and emotional well-being, community involvement, positive social interaction, good school attendance, and grades;
- Develop additional partnerships to augment activities for children and youth to explore careers;
- Prior to assisting children with services that will prepare them at an early age to develop the skills and knowledge to become self-sufficient, it is important to teach them the importance of values as a member of a family and community;
- Reduce drug and alcohol abuse through youth and family programs;
- Preserve and improve housing stock through numerous activities, including modernization, rehabilitation, new construction, and acquisition;
- Identify resources through local partnerships in addressing homelessness;
- Provide equal housing opportunities to all applicants/residents;
- Involve the Council of Presidents, housing programs residents, and Section 8 - HCV participants on the preparation of the agency plan;
- Provide training to staff and commissioners to fully understand and take advantage of opportunities under QHWRA of 1998 to better serve residents and the community; and
- Identify, develop, and leverage services to enable low-income families to become self-sufficient.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City supports the overall initiative of the Continuum of Care Plan to provide each client with services and support to achieve their housing needs and return each individual quickly to housing. The City utilizes funding from several sources to prevent and end homelessness so that homelessness, when it does occur, is rare, brief and non-recurring.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

##### Emergency Solutions Grant (ESG)

For the 2022-2023 year, the City is allocating approximately 20% of the ESG Program entitlement to Street Outreach Activities to provide direct services to unsheltered individuals and families.

##### Community effort

Teams within the CoC undertake aggressive outreach on the streets and other locations where homeless persons congregate to identify and engage persons that routinely sleep on the streets or other places not meant for human habitation. The outreach teams engage the assistance of homeless and formerly homeless individuals in conducting street outreach and work closely with local law enforcement for this purpose, including the Crisis Intervention Team initiative, a collaboration between local law enforcement agencies and the local mental health authority. The CoC requires all funded programs to make services accessible and available to all persons regardless of race, color, religion, gender, sexual orientation, age, familial status or disability.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

For the 2022-2023 program year a total of \$140,357 in ESG funds and \$286,401 in CDBG funds is being allocated to support the activities of emergency shelters in the community. The funding supports key projects directed to serve chronically homeless persons, families, individuals and victims of domestic violence.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals**

**and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

All emergency shelter and transitional housing programs focus on reducing lengths of stay, increasing rapid exits to permanent housing, and working with clients to ensure long-term sustainability to decrease returns to homelessness. This includes assisting clients with income needs, both employment and non-employment, and linking clients to mainstream resources based on their individual needs. Programs focus on case management to further assist their clients in maintaining stability after they exit the program. Specific policies and procedures have been developed around the goal to prevent and end Veteran and youth homelessness.

The City of El Paso funding will support rapid rehousing and permanent supportive housing programs. The focus of these programs is to ensure families and individuals experiencing homelessness have access to housing and support services that will help them transition quickly into housing, maintain stability and prevent the recurrence of homelessness.

ESG

The ESG Program improves access to street outreach, emergency shelters, short-term rental assistance and supportive services to help prevent homelessness and move homeless individuals and families back into permanent housing.

A total of \$504,598.47 in Emergency Solutions Grant funds are being allocated in Program Year 22-23 to the following 5 agencies that provide homeless services. 7% of the total ESG allocation will be withheld for the City's administration costs of the ESG program.

1. El Paso Human Services-Youth Homelessness Rapid Rehousing Program
2. Emergence Health Network-Homeless Street Outreach Program
3. La Posada-La Posada Home
4. Project Vida- Homelessness Prevention & Recovery Program
5. The Salvation Army-Red Shield Family Shelter – Emergency Shelter

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The County of El Paso coordinates a Re-entry Program for those exiting the Jail System including Assessment, Targeted Interventions, Transitions Plans, Self-Evaluation and Sustainability. The CE system

represents approximately 400 entities from the faith-based community, social service industry, private sector, governmental and the general population. The County of El Paso has held numerous training sessions with providers, including public and private agencies that address housing, health, social services, employment, education, and youth needs. The client will receive active and diligent case management from an appropriate service provider until permanent housing is in place. Refusal of services will be documented, along with all case management efforts. Outreach efforts should continue to see to the welfare of the client and reconnect them with services and housing.

Training is routinely provided to the local law enforcement agencies regarding shelter and housing opportunities available to those experiencing homelessness. County officials also track those persons entering jail who are clients of Emergence Health Network and try to ensure their treatment and medications continue. Efforts continue to divert mentally ill individuals from jail and to ensure continuity of care for mentally ill persons exiting jail.

The Texas Rio Grande Legal Aid, Legal Clinic for the Homeless (TRLA LCH) uses its resources to remove legal impediments the homeless of El Paso encounter when trying to obtain housing, employment and public benefits. TRLA LCH offers support to persons with mental illness to advocate for their rights through the Mental Health Legal Project and the Victims' Rights Program specializes in advocating for victims of Domestic Violence.

## **Discussion**

See above.

**AP-70 HOPWA Goals– 91.220 (I)(3)**

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	0
Tenant-based rental assistance	80
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
Total	80

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Historically, El Paso’s stock of lower-cost, quality housing has been an asset for the region. The lower cost of housing allowed households with modest incomes to afford quality housing and helped to attract businesses to the region. In recent years housing has shifted from an asset to a challenge for the region. Housing affordability is an increasing burden on residents as they struggle to afford rent or access homeownership. At the same time, development along the edges of the City coupled with disinvestment in existing neighborhoods is undermining the economic strength of the region. El Paso faces a rapidly growing shortage of affordable rental housing for households earning less than \$30,000 a year. Currently The El Paso region faces a shortage of approximately 3,300 rental housing units. That number is projected to expand to 15,600 by 2025 as the number of households earning \$30,000 or less increases and the supply of affordable rental housing decreases as rents rise. Despite affordable home values, homeownership in El Paso is declining. The number of homeowners earning less than \$40,000 a year fell by 9,000 from 2010 to 2016. The primary barrier to homeownership in the El Paso region is not the ability of households to afford the cost of a mortgage but the availability of assets for a down payment, low credit scores, and a lack of access to the banking system.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

- To eliminate barriers and provide high quality affordable housing, the following are positive effects of public action:
  1. The El Paso Regional Housing Plan adopted by City Council lays out a strategy to ameliorate the barriers to affordable housing. That strategy includes the following:
    - Housing Trust Fund: Dedicate additional City and County funding sources to affordable housing projects.
    - Public Land Sale Policy: Establish a Request-for-Proposals process to sell infill sites in priority areas at a discount in exchange for affordable housing production, or other public benefits. Dedicate local funding to assemble sites for development in priority areas.
    - 9% Low Income Housing Tax Credit Local Support Criteria: Revise local criteria to promote mixed income housing with deeper affordability in priority areas.
    - 4% Low Income Housing Tax Credit Funding: Invest locally-controlled public funding for projects using 4% LIHTC to increase the production of affordable rental housing in partnership with the Housing Authority
    - Down Payment Assistance: Strengthen the pathway to homeownership by coordinating the City’s existing down payment assistance program with the Housing Finance Corporation’s mortgage program.



- Financial Counseling: Establish a new financial counseling program in partnership with community development organizations, philanthropic organizations, and banking institutions to reduce the unbanked population and expand access to housing finance.
2. DCHD sets aside funding each year for a Volunteer Housing Rehabilitation program where up to \$4,999 in CDBG funds are used in combination with applicant funding, donations and volunteers to provide housing rehabilitation for the elderly and/or disabled. This has proved to be a great way to increase housing rehabilitation within the City and assist people to remain in their homes longer at no cost to the homeowner.

**Discussion:**

There are negative effects of public policy on the City’s ability to increase affordable housing stock. The State of Texas makes the creation and maintenance of a Housing Trust Fund increasingly difficult. By making linkage fees illegal, the State has made financing for the development of affordable housing a far greater challenge than in other States.

Local policy is also creating a negative effect on the City’s ability to increase affordable housing stock. The City’s development policy effectively subsidizes construction of new, artificially affordable single-family homes on the fringes of the City by not capturing sufficient revenue from that development to support necessary infrastructure and public service expansion. This policy is resulting in disinvestment in affordable homeownership units in more centrally located neighborhoods, as well as a migration of population from the core of the city to the outskirts. The City has created a Housing Strategy which identifies Priority Housing Areas in the center of the City for incentivizing development of affordable and market rate housing.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

This section will outline actions that are not part of any specific category.

### **Actions planned to address obstacles to meeting underserved needs**

Access to affordable housing is a growing concern in El Paso. The City, through its El Paso Regional Housing Plan, is actively researching strategies to invest additional dollars into affordable housing rehabilitation and new construction. Establishment of a Housing Trust Fund is one avenue being researched, while coordination with and alignment of existing programs (public, private and non-profit) should increase access to affordable housing.

### **Actions planned to foster and maintain affordable housing**

The City of El Paso plans to foster and maintain affordable housing for its residents by providing a variety of affordable housing programs to assist with the preservation, construction and purchase of affordable housing that has been discussed elsewhere in this report (AP-55 Affordable Housing). In addition, the City will take advantage of appropriate opportunities to support the development or rehabilitation of multi-family, mixed income and mixed use housing projects that have an affordable component. The City also has a plan to expend HOME Program Income (HOME PI) that is currently on hand from several years of activities. That plan follows:

- The City currently has approximately \$6.8 million on hand in HOME PI and \$7.7 million in previous year's HOME Entitlement.
- For all HOME-funded housing projects (i.e. First Time Homebuyer, Housing Rehabilitation, and Multi-Family Affordable Development) the City will be utilizing HOME PI first.
- We are currently issuing two major RFPs:
  - o Multi-Family RFP – \$7.5 Million in HOME funds, expected to be contracted/committed by September 2022.
  - o Housing Rehabilitation Job Order Contracts RFP - \$4.0 million, expected to be contracted by June 2022. The City has a current pipeline of 25 projects as well as a waiting list of applicants to whom DCHD is reaching out in order to add those homes to the pipeline that will be addressed through the JOCs.
- These two RFPs account for 79% of City HOME funds on hand (Entitlement and PI combined), including all of the HOME PI and nearly all of the Entitlement funds through FY2020.

### **Actions planned to reduce lead-based paint hazards**

Although there are no indications of a significant problem with lead poisoning in El Paso, it still does occur. Consequently, the City of El Paso Health Department, other public health agencies, and private sector health care providers, have continued to emphasize a “community level intervention” that consists of training and education prevention activities, screening, surveillance, risk management and

primary prevention. Until lead poisoning has been completely eliminated, the City of El Paso’s public health agencies will continue to devote much of their lead-poisoning prevention resources to case management services for poisoned children. In addition, the City of El Paso will continue to utilize its federal funding in the abatement of lead-based paint in houses that were built prior to 1978.

Lead-Based Paint hazard inspections and mitigation is a standard practice for renovation of residential structures. Contractors and subcontractors are required to comply with all provisions on the detection and elimination of lead-based paint hazards set forth by HUD Regulation 24 CFR Part 35 – Lead-Based Paint Poisoning Prevention in Single Family Owner Occupied dwellings. The City of El Paso maintains and updates procedures in its federally-funded housing renovation programs to ensure it is in compliance with all regulations.

Additionally, the State Department of Health’s Toxic Substances Control Division must be informed of all Lead Based Paint activities and must perform an inspection during the construction phase. Only State-certified Lead Firms can perform lead-based paint abatement, interim controls and clearances.

As required by Subpart 35.130, the City provides the lead hazard information pamphlet entitled “Protect Your Family from Lead in Your Home” to every household of an owner-occupied dwelling unit, as well as the LBP testing results, and Risk Assessments, Project Designs and Clearance reports. Also, property owners receiving Home Renovation Assistance are informed of the dangers of Lead Poisoning and are urged to test children under six years of age living for elevated blood lead levels.

The City continues to improve the methods and procedures for identifying and eliminating Lead Based paint hazards in housing built prior to 1978 that is being processed for renovation through the City’s Housing Programs Division. Housing programs staff in the Department of Community & Human Development continuously receive training on implementation, inspection, design and federal reporting requirements; all staff members have been trained in Lead Safe Practices, and two staff members have received additional training in Risk Assessment. The City has also formed a partnership with the El Paso County Health and Environmental Department to facilitate dissemination of information, testing, and formation of policies and procedures for implementation of the Lead Hazard Control Grant Program. Furthermore, many qualified contractors performing rehabilitation work through the City’s Housing Rehabilitation Program have received training in Lead Safe Practices. The City’s goal is to have 100% participation by all qualified contractors.

### **Actions planned to reduce the number of poverty-level families**

A large portion of El Paso families earn less than their counterparts across Texas. A substantial proportion of residents are considered very low-income, with the City’s poverty rate of 19.09% (higher than the rate at the State level). While El Paso has a lower cost of living as compared to other cities in the United States, that fact does not sufficiently mitigate challenges related to pursuing increased quality of life or prosperity. High levels of poverty exacerbate other environmental and social challenges within the El Paso community. When exploring shocks and stresses impacting El Paso it’s critical to consider amplification of impact within specific high poverty areas.

In an effort to help reduce the number of persons living at or below the poverty level, the City has allocated a percentage of CDBG funding to assist in improving the living conditions for this population by

offering an array of public services. In 2022-2023, the City will utilize \$998,129 in CDBG funds, 15% percent of the annual CDBG entitlement plus the projected program income, for public service programs. The City will grant sub-contracts with City departments, non-profit organizations and non-municipal government entities to provide services in the following areas: children and youth services; services for homeless persons and families; mental and medical health services; and services for seniors and persons with disabilities. The different services provided will help expand the opportunities for families living in poverty. For example, services such as after school and recreation programs will help low-income children improve their wellbeing and gain valuable skills that will allow them to break the cycle of poverty.

### **Actions planned to develop institutional structure**

The City continually strives to develop its institutional structure and create more effective community response mechanisms to maintain and improve the quality-of-life for all of its residents. The City continues to maintain and improve its institutional structure and continues to facilitate partnerships between other City Departments, community-based organizations, governmental or public organizations, neighborhood and civic associations, residents, businesses, and others in the private sector to efficiently link resources and carry out joint planning and program activities. In addition to existing partnerships, the City endeavors to pursue new opportunities to participate in various local initiatives that seek to improve the quality-of-life for residents of El Paso whenever possible.

The City benefits from partnerships with organizations that are service-oriented, such as non-profit and government entities, who are engaged in the direct delivery of services. These partnerships help with the implementation of City-sponsored projects and activities. The City will continue to promote and cultivate partnerships and collaborations with many non-profit agencies and government entities in the community for the direct delivery of services through projects and activities that address Consolidated Plan priorities. In regards to public facilities improvements, emphasis will continue to be placed on encouraging public facility projects that benefit low- and moderate-income neighborhoods and individuals in cooperation with other City Departments and non-profit agencies.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City relies substantially upon the non-profit community through partnerships and grant agreements for the delivery of services and to carry-out various projects and activities. Agencies are funded through the following CDBG public services categories: Children and Youth Services; Services to Seniors and Persons with Disabilities; Innovative Program Incubator; Homeless, Emergency Shelter and Housing; and Medical and Mental Health Services. For the 2022-2023 program year, ten (10) different programs offered by City departments, non-profit and non-municipal government entities will provide services to individuals of all ages, with various needs, as the result of continued CDBG funding. From those who have been awarded funding, seven (7) of the seven (7) subrecipients are non-profit agencies. Furthermore, a total of five (5) non-profit agencies will also provide rapid rehousing, homelessness

prevention, and street outreach services by utilizing ESG funds; while one (1) City department will provide tenant based rental assistance and supportive services through the HOPWA grant.

The City will continue to coordinate with public and private service agencies to ensure that local, state and federal funds are used effectively to eliminate the different gaps in service. Coordination will be achieved through active participation in committees, collaborative initiatives, and project meetings.

**Discussion:**

See above.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

This section includes information on specific programs that is not included in other sections.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	1,617,728
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>1,617,728</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City seeks to leverage significant public and private funding for the development of affordable rental units by making available HOME funds to support approximately 33% of per unit funding requiring developers to find other funding sources for the remainder of the per unit costs.

State whether any HOME activities in AP-35 will limit beneficiaries or give preference to a segment of the LMI population (e.g., persons with disabilities, veterans, elderly). If they are, then describe the preference or limitation in enough detail to show it's not violating nondiscrimination requirements and the limitation or preference does not include students.

The First Time Homebuyer Program is targeted to individuals earning between 60% and 80% AMI. Narrative of eligible applicants, description of process for soliciting or funding applications and proposals, and identify where applicants can get detailed information, such as application packages. Each HOME Program has its own requirements for eligibility. The First Time Homebuyers Program requires that the gross household income of the applicant's family be between 60%-80% of the median income for the City of El Paso. Each applicant must also complete a homeownership preparation course prior to submitting an application. To be eligible for the Home Renovation Program, which provides zero-interest loans for those who need basic repairs made to their home, the applicants must meet the following requirements:

- Applicants must be the owner(s) and occupant of the property to be renovated.
- Occupy home as their principle residence for a period of 3 years prior to applying for assistance.
- Home must be within the El Paso City limits.
- Home must be in repairable condition.
- Family income cannot exceed the 80% median income for the City of El Paso.

Solicitation of proposals for multi-family affordable housing development is conducted via a Request for Proposals (RFP) process administered by the City's Purchasing and Strategic Sourcing Department. Solicitation of applicants for the first time homebuyer program and single-family owner-occupied rehabilitation program is conducted during a 2-3 month application period. Applicants are approved on a first come first served basis contingent on household eligibility and fund availability.

Applicants may find detailed information on the above programs on the City's website:  
<https://www.elpasotexas.gov/community-and-human-development/housing-program-division/about-the-housing-programs-division/>

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Sub recipients shall comply with all guidelines for the resale and recapture of HOME funds as indicated in CFR 92.254.

In lieu of subjecting assistance to first-time homebuyers to resale restrictions in the HOME regulations, the City imposes a recapture provision. In accordance with 92.254 (a)(5)(ii)(A)(2), a reduced HOME investment amount is amortized as a loan or a deferred payment loan over a period of up to 30 years. Loans are amortized at a minimum 3% interest. Non-interest bearing, second-lien deferred loans in the amount of the HOME subsidy will be made due upon sale, transfer, or lease of the property. The recaptured funds will be treated by the City as program income, which is income that is required to be utilized to assist other HOME eligible activities.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

In lieu of subjecting assistance to first-time homebuyers to the resale restrictions in the HOME regulations, the City imposes a recapture provision. In accordance with 92.254 (a)(5)(ii)(A)(2), a reduced HOME investment amount is amortized as a loan or a deferred payment loan over a period up to 30 years. Loans are amortized at 3% interest. Non-interest bearing, second-lien deferred loans in the amount of the HOME subsidy will be made due upon sale, transfer, or lease. The recaptured funds will be treated by the City as program income, which is income that is required to be utilized to assist other HOME eligible activities serving any of the City's housing programs. The City's recapture policy is noted in Unique Grantee Appendices.

The City's description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds is noted in detail in the Unique Grantee Appendices.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

1. For single-family (1 to 4 family) owner-occupied housing, when lending HOME/CDBG funds to rehabilitate housing, refinancing is allowed only if it excludes a lien created as a result of an extension of "home equity" credit under Section 50, Article XVI, Texas Constitution; and refinancing is necessary to reduce the overall housing costs to the borrower and make the housing more affordable. The City must have a first lien after refinancing. The amount being refinanced is in the form of a loan at the owner-occupant's qualifying interest rate for the rehabilitation loan. The total of the refinancing loan and the rehabilitation loan shall not exceed the maximum loan to after rehabilitation value of 120%.

2. For multifamily projects, refinancing is an eligible cost when lending HOME/CDBG funds to rehabilitate multi-family units if refinancing is necessary to permit or continue affordability under 24



CFR 92.252. In such cases, the minimum affordability period shall be 15 years. The City will refinance existing debt if, at a minimum, the project demonstrates that rehabilitation is the primary eligible activity. More than 50% of the total HOME/CDBG funds must be for eligible rehabilitation soft and hard costs. The City reviews management practices to determine that disinvestment in the property has not occurred, that the long term needs of the project can be met and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated. The amount being refinanced is in the form of a loan at the owner's qualifying interest rate for the rehabilitation loan. The total of the refinancing loan and the rehabilitation loan shall not exceed the maximum loan to after rehabilitation value of 120%.

HOME/CDBG funds are eligible for refinancing multifamily projects that will maintain current affordable units and/or for projects that will create additional affordable units. HOME/CDBG funds cannot be used to refinance multifamily loans made or insured by any Federal program.

**Emergency Solutions Grant (ESG)  
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

Please refer to Unique Appendices for ESG Written Standards.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The County of El Paso is the operator of the El Paso CoC's Coordinated Entry (CE) system and provides strategically located access points to assist those at risk of becoming homeless or experiencing homelessness. Persons in need of housing receive a full assessment to determine need and priority and are matched and referred to appropriate programs and services. The Coordinated Entry team is accessible in three locations across the community and through the 2-1-1 Texas Information Referral Hotline. In addition, 2-1-1 provides "warm" referrals during off hours as part of the coordinated entry initiative. The CoC has adopted an HMIS-based universal assessment tool, the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT) as the standardized assessment tool for all those experiencing homelessness, including those on the street. The assessment varies depending on the population assessed; homeless individuals, families and youth and those at-risk. Street Outreach team's link unsheltered homeless to CE operators for assessment and referral purposes. All persons are assessed for services and housing options using the standardized tool, which: 1) prioritizes those hardest to serve, especially the chronically homeless, 2) identifies who should be recommended for housing and support based on acuity, and 3) prioritizes those clients based on need. The assessment captures basic information to determine program eligibility and used in conjunction with the HMIS intake survey. Referrals are focused on housing interventions, which utilize Permanent Supportive Housing opportunities when available as well as Rapid Re-housing programs offered through entities receiving City, State or Federal funding

for these programs. When necessary or appropriate, a referral is made to an emergency shelter and/or transitional program. The CoC's Coordinated Assessment Oversight Committee (CAOC) provides oversight of the system and its usage. The City of El Paso has a designated seat at the CAOC and participates in the committee's meetings.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of El Paso's Department of Community and Human Development (DCHD) solicits ESG proposals from public and private nonprofit organizations, including faith-based organizations, via a Notice of Funding Availability (NOFA) process advertised in the local newspaper. DCHD also disseminates the ESG NOFA through e-mail distribution lists and the City's Website. The NOFA includes a tentative schedule where interested applicants can review all pertinent deadlines. The first step of the process is to submit a Letter of Intent (LOI) to determine project eligibility and agency capacity. Only applicants that submit eligible projects are invited to submit a complete application packet. Eligible applicants are then invited to a training workshop where they are provided with complete application packets designed to solicit information for the City to make a fair analysis of the proposed project. A deadline is provided for submission of applications to the City's Department of Community and Human Development. Late or incomplete applications are not considered for funding.

Once received, all applications are reviewed by DCHD staff and a Technical Advisory Review Panel (TARP). The TARP consists of a DCHD staff person, an applicant from a different service category, a member from another funding entity, a Subject Matter Expert (SME) and a Community Development Steering Committee member. Team members are selected by DCHD staff, with a primary focus on selecting individuals with knowledge in, and experience with, community programs and who have no relationship to any of the applicant agencies in the service category. All TARP members are required to sign a Conflict of Interest Disclosure Affidavit. If a conflict of interest exists, DCHD staff will make the necessary rearrangements to ensure fair review of the applications. As a next step, the TARP performs a detailed technical review of each eligible proposal. This review includes past agency performance, proper completion of the application, community impact and community need, and program eligibility according to applicable federal, state, and local regulations. The TARP scores and provides comments on each proposal using the ESG Application Score Sheet included with the ESG application. Applications with a final score of less than 75% are not considered for funding. Applicants whose proposals received a score of 75% or higher are invited to give a presentation to the TARP. Presentation meetings are open to the public. After the presentations, the TARP meets to finalize their scoring of proposals. TARP scores and comments will serve as a platform for the ESG budget recommendation established by DCHD. The ESG budget recommendation developed by DCHD is then presented to the Community Development Steering Committee, a citizen advisory board appointed by City Council, for review and comment. The recommended ESG budget is then presented to City Council, along with comments received from the Steering Committee. As a final step, the City Council provides final approval of the ESG budget.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of El Paso requires subrecipients to confirm that a homeless or formerly homeless person serves within their organizations in the development of policy-making. In addition, the City of El Paso consults with the General Membership and the Planning Committee of the El Paso Coalition for the Homeless (EPCH) that consists of approximately 65 homeless assistance agencies. The EPCH includes a number of formerly homeless individuals who contribute to policy and funding decisions, as EPCH members. The Planning Committee is a volunteer subcommittee of EPCH members tasked with strategic planning, gap analysis, advocacy and education.

5. Describe performance standards for evaluating ESG.

All agencies awarded ESG funds are evaluated by the CoC's community-wide performance standards. CoC's reporting and evaluation standards for ESG & CoC programs were developed in collaboration with stakeholders, providers, and CoC & ESG Program recipients and approved by the CoC Board. The reporting and evaluation requirements are as follows:

- All ESG & CoC recipients must enter client level information in HMIS, capturing all of HUD's Data Standards.
- Programs are evaluated quarterly using HMIS data for performance and a monitoring report is provided.
- The performance categories to be monitored and evaluated through this process align with HUD System Performance Measures (SPMs) and are as follows:
  - Length of Stay or program participation
  - Returns to Homelessness
  - Increase in Earned, Other and Total Income
  - Exits to Permanent Housing
- Data completeness, accuracy and timeliness are reviewed monthly and included in the quarterly monitoring report
- Through the Performance and Benchmarks committee, CoC works with underperforming programs to develop a Peer Improvement Plan. After implementation of the Peer Improvement Plan the CoC re-evaluates the programs every 30-60 days for a 12-month period.
- Underperforming programs are those that have not met three benchmarks for four consecutive quarters.
- Programs continuing to perform below standards or that are not compliant for 12 months are reported to the City DCHD, as ESG Recipient, for ESG-funded programs or CoC Board for CoC-funded programs.

## **HOPWA - Program Specific Requirements**

### HOPWA Application Process Overview

DCHD, grantee and administrator of the HOPWA grant, utilizes the department's public services application process to grant HOPWA funding. The process begins with an advertisement in the local papers, both in English and Spanish, notifying the community of the availability of funds and applicable deadlines. Interested agencies are invited to submit a Letter of Intent (LOI) and are screened for eligibility. Those agencies found eligible to apply will be invited to submit a complete application. To assist with the application review process, the DCHD establishes a Technical Advisory Review Panel (TARP). The team consists of a DCHD staff person, a member of another funding entity (e.g., Paso Del Norte Health Foundation, United Way), an applicant from a different service category, a Subject Matter Expert (SME) and a Steering Committee Member. After DCHD Staff determines the eligibility of each application, the TARP performs a detailed technical review of each eligible proposal. This review includes past agency performance, proper completion of the application, community impact and community need, and program eligibility according to applicable federal, state, and local regulations. The TARP scores each proposal using the HOPWA Application Scorecard. Applicants receiving a score of 75% or higher are invited to give a presentation to the TARP. After the presentations, the TARP meets to discuss and develop a final budget recommendation. The budget recommendation is developed and then presented to the Steering Committee for review and recommendation to City Council.

