

CERTIFICATE OF INTERESTED PARTIES INSTRUCTIONS

1 "Interested party" means: (1) a person who has a controlling interest in a business entity with whom a governmental entity or state agency contracts; or (2) a person who actively participates in facilitating a contract or negotiating the terms of a contract with a governmental entity or state agency, including a broker, intermediary, adviser, or attorney for the business entity.

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7 Affidavit must be notarized

CERTIFICATE OF INTERESTED PARTIES FORM 1295		
<small>OFFICE USE ONLY</small>		
<p><small>Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.</small></p>		
<p>1 Name of business entity filing form, and the city, state and country of the business entity's place of business.</p>		
<p>2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.</p>		
<p>3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.</p>		
<p>4 Name of Interested Party</p>	<p>City, State, Country (place of business)</p>	<p>5 Nature of Interest (check applicable)</p> <p style="text-align: center;"> <input type="checkbox"/> Controlling <input type="checkbox"/> Intermediary </p>
<p>5 Check only if there is NO Interested Party.</p>		
<p>6 AFFIDAVIT <small>I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.</small></p> <p style="text-align: center;">_____</p> <p style="text-align: center;"><small>Signature of authorized agent of contracting business entity</small></p> <p><small>AFFIX NOTARY STAMP / SEAL ABOVE</small></p> <p>Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.</p> <p>_____ <small>Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath</small></p>		
<small>ADD ADDITIONAL PAGES AS NECESSARY</small>		
<p><small>Form provided by Texas Ethics Commission www.ethics.state.tx.us Adopted 10/5/2015</small></p>		

2 "Business entity" includes an entity through which business is conducted with a governmental entity or state agency, regardless of whether the entity is a for-profit or nonprofit entity. The term does not include a governmental entity or state agency.

3 "Contract" includes an amended, extended, or renewed contract

5 "Controlling interest" means: (1) an ownership interest or participating interest in a business entity by virtue of units, percentage, shares, stock, or otherwise that exceeds 10 percent; (2) membership on the board of directors or other governing body of a business entity of

6 "Intermediary," for purposes of this rule, means, a person who actively participates in the facilitation of the contract or negotiating the contract, including a broker, adviser, attorney, or representative of or agent for the business entity who:

Information from Texas Ethics Commission website and [Adopted Rules for HB 1295](#).